



**TOLEDO CITY WATER DISTRICT**  
 2nd Flr., Terminal Bldg., Baybay I, Toledo City  
 Tel. Nos. (032) 4678544, 4678533 Fax: (032) 4679449

Date: April 02, 2018

**REQUEST FOR QUOTATION**

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 QUOTED BY:  
 \_\_\_\_\_  
 PRINT AND SIGN NAME/POSITION

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:  
 WITH PRODUCT BROCHURE  
 DEADLINE FOR SUBMISSION (DATE/TIME) APR 16 2018  
 CANVASS OPENING DATE/TIME APR 17 2018 8:00 AM  
 DELIVERY REQUIREMENT WITHIN 7 CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEED  
 REF. P.R. NO.: 2018-04-038 APPROVED BUDGET: P 18,000.00  
 PURPOSE: For Installation of Pump, Powerline and Pipeline @ Tubod (Pump Station #3), Toledo City

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	Air Conditioning Unit Window Type .5HP with Remote Control	1	unit		

**TERMS AND CONDITIONS:**

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O./CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:  
  
**JENN GLAJZA C. GALLEGO**  
 Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:  
  
**MARY DESIREE A. CABANTE**  
 BAC Chairman

**ARLENE V. MERCADER**  
 Division Manager, Administrative

APPROVED BY:  
  
**FRANCISCO R. ABELLANA**  
 General Manager