



REQUEST FOR QUOTATION

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

March 31 2017

CANVASS OPENING DATE/TIME

April 3 2017 8:00 AM

DELIVERY REQUIREMENT WITHIN 7

CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEED

REF. P.R. NO.: 2017-03-073.ID

APPROVED BUDGET: P 27,403.99

PURPOSE : OFFICE SUPPLIES 1ST QUARTER (FINANCE DIVISION)

QUOTED BY:

PRINT AND SIGN NAME/POSITION

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	Bond paper Local S20 class A- short	8	ream		
	Bondpaper - US long	12	ream		
	Bondpaper-US short	8	ream		
	Bond paper-long blue	1	ream		
	Bond Paper -long Pink	3	ream		
	Bond Paper- US A4	2	ream		
	Bond Paper colored green short	1	ream		
	Bond paper- long yellow	5	ream		
	BondPaper Colored Pink- short	1	ream		
	Film Carbon 216mmx330mm	2	box		
	Cash Book General Form 51A small	1	pc.		
	Continues Form 11x14 7/8	7	box		
	Correction Tape WH-605	9	pc.		
	Correction Tape Refill-WH 605 10s/box	10	box		
	Specialty bOard-short	5	pack		
	Double Sided Tape 1"	3	pc.		
	Expanded Folder Long	56	pc.		
	Folder Long	86	pc.		
	Folder Short	37	pc.		
	Sign Pen-purple 0.50mm refillable	7	pc.		
	Sign Pen- black 0.50mm refillable	7	pc.		
	Sign Pen Refillable Type-blue 0.4mm	10	pc.		

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O./CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:

JENN GLAIZA C. GALLEGO

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:

ARLENE V. MERCADER

Division Manager, Administrative

APPROVED BY:

FRANCISCO R. ABELLANA

General Manager

WATER DISTRICT

Water Bldg., Baybay I, Toledo City
 4678544, 4678533 Fax:(032)4679449

Date : **March 23, 2017**

REQUEST FOR QUOTATION

ADDRESS & TEL/FAX NO. OF SUPPLIER

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

March 31 2017

CANVASS OPENING DATE/TIME

April 3 2017 8:00 AM

DELIVERY REQUIREMENT WITHIN 7

CALENDAR DAYS FROM RECEIPT OF APPROVED

NOTICE TO PROCEED

REF. P.R. NO.:

2017-03-073.ID

APPROVED BUDGET: P

27,403.99

PURPOSE : OFFICE SUPPLIES 1ST QUARTER (FINANCE DIVISION)

QUOTED BY:

PRINT AND SIGN NAME/POSITION

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	Sign Pen Refill blue 0.50mm	5	pc.		
	Sign Pen- Refill black 0.50mm	11	pc.		
	Sign Pen-refill green 0.50mm	3	pc.		
	Sign Pen-Pilot Color-black	1	pc.		
	Highlighter - Pink Color	1	pc.		
	Sign Pen-Uni Ball Gel-1.0 black	4	pc.		
	Stamp Pad	3	pc.		
	Stamp Pad Ink 473-500ml	2	bot		
	Staple Wire # 35	8	box		
	Sticker Paper	8	pack		
	Self-adhesive Notepad Tab	3	pc.		
	Highlighter-green color	4	pc.		
	Glue	4	pc.		
	Mechanical Pencil 0.5mm	1	pc.		
	Paper Clips-small	9	box		
	Paper Clips-Big	9	box		
	Paper Fastener 50pcs./box	10	box		
	Paper Fastener-6 inches	2	box		
	Paper Fastener- 8 1/2 inches	10	box		
	Pencil # 2 HB w/ high quality w/ top eraser	3	pc.		
	Pencil Lead	4	pc.		
	Ballpen- black fine quality	9	pc.		

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O./CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:

JENN GLAIZA C. GALLEGO

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:

ARLENE V. MERCADER

Division Manager, Administrative

APPROVED BY:

FRANCISCO R. ABELLANA

General Manager

WATER DISTRICT

al Bldg., Baybay I, Toledo City
 (2)4678544, 4678533 Fax:(032)4679449

Date : March 23, 2017

REQUEST FOR QUOTATION

ADDRESS & TEL/FAX NO. OF SUPPLIER

QUOTED BY:

PRINT AND SIGN NAME/POSITION

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME) March 31, 2017

CANVASS OPENING DATE/TIME April 3, 2017 8:00 AM

DELIVERY REQUIREMENT WITHIN 7 CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEED

REF. P.R. NO.: 2017-03-073.1D APPROVED BUDGET: P 27,403.99


PURPOSE : OFFICE SUPPLIES 1ST QUARTER (FINANCE DIVISION)

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	Pintel Pen Broad	4	pc.		
	Pintel Pen black marker type	4	pc.		
	Record Book- 300 pages hardbound	5	pc.		
	Rubber Band	5	box		
	Scotch Tape 1"	8	pc.		
	Sign Pen- blue 0.50mm refillable	3	pc.		
	Sign Pen-Green 0.50mm refillable	3	pc.		
	Ballpen Ordinary- black 0.5mm	29	pc.		
	Ballpen- Ordinary- blue 0.5mm	7	pc.		
	Ballpen Ordinary-green	3	pc.		
	Foldback Clips- 2" wide 12pcs/box	4	box		
	Foldback Clips- 1 5/8" (1doz/box)	2	box		
	Foldback clips- 1" (12pcs/box)	2	box		
	Foldback Clips- 3/4" (12pcs/box)	1	box		
	Bond paper-local S20 Class A -long	15	ream		


TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O./CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.


REQUESTED BY:


JENN GLAIZA C. GALLEGO
 Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:


ARLENE V. MERCADER
 Division Manager, Administrative

APPROVED BY:


FRANCISCO R. ABELLANA
 General Manager

WATER DISTRICT

al Bldg., Baybay I, Toledo City
 (2)4678544, 4678533 Fax:(032)4679449

Date : March 23, 2017

REQUEST FOR QUOTATION

ADDRESS & TEL/FAX NO. OF SUPPLIER

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

March 31, 2017

CANVASS OPENING DATE/TIME

April 3, 2017 8:00 AM

DELIVERY REQUIREMENT WITHIN 7

CALENDAR DAYS FROM RECEIPT OF APPROVED

NOTICE TO PROCEED

REF. P.R. NO.: 2017-03-073.2D

APPROVED BUDGET: P

19,998.00

PURPOSE : OFFICE SUPPLIES 1ST QUARTER (FINANCE)

QUOTED BY:

PRINT AND SIGN NAME/POSITION

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	LOT 2 - PRINTER INKS				
	Printer Ink-Epson Black - T6641	6	pc.		
	Printer Ink- Epson Cyan- T6642	5	pc.		
	Printer Ink- Epson Magenta- T6643	4	pc.		
	Printer Ink Epson Yellow-T6644	5	pc.		
	Printer Ink-HP 702- black	8	pc.		
	Printer Ink- Samsung ML1610	1	pc.		
	Printer Ribbon- Epson (FX2175)	7	pc.		
	Printer Ribbon- Epson (LX310)	15	pc.		
	Printer Toner-Samsung ML 1640	1	pc.		

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O/CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:


JENN GLAIZA C. GALLEGO

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:


ARLENE V. MERCADER

Division Manager, Administrative

APPROVED BY:


FRANCISCO R. ABELLANA

General Manager