

**TOLEDO CITY WATER DISTRICT**2nd Flr., Terminal Bldg., Baybay I, Toledo City
Tel. Nos.(032)4678544, 4678533 Fax:(032)4679449Date : September 05, 2017**REQUEST FOR QUOTATION**

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

 WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

September 12, 2017

CANVASS OPENING DATE/TIME

September 13, 2017 8:00 AMDELIVERY REQUIREMENT WITHIN 7CD CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEED

QUOTED BY:

REF. P.R. NO.: 2017-09-144 APPROVED BUDGET: P 50,000.00

PRINT AND SIGN NAME/POSITION

PURPOSE : Preventive Maintenance and Repair Services of Various Air Conditioning Units (ACU)

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	Four Months (Sept to December 2017) Preventive Maintenance and Repair of:	1	lot		
	3-ton Floor-Mounted	1	unit		
	Split Type	6	unit		
	Window Type	10	unit		

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O./CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.
- 7) Send quotation to toledocitywaterdistrict@gmail.com 467-8544 loc.124 / 467-9449

REQUESTED BY:

JENN GLAZIA C. GALLEG0

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:

BAC Chairman

ARLENE V. MERCADER

Division Manager, Administrative

APPROVED BY:

FRANCISCO R. ABELLANA

General Manager