

**TOLEDO CITY WATER DISTRICT**

2nd Flr., Terminal Bldg., Baybay I, Toledo City

Tel. Nos.(032)4678544, 4678533 Fax:(032)4679449

Date : July 28, 2016**REQUEST FOR QUOTATION**

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER

QUOTED BY:

PRINT AND SIGN NAME/POSITION

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

 WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

August 05, 2016 5:00 PM

CANVASS OPENING DATE/TIME

July 29, 2016 8:00 AMDELIVERY REQUIREMENT WITHIN 7

CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEED

REF. P.R. NO.:

2016-07-152

APPROVED BUDGET: P

3,656.00

PURPOSE : Replacement of worn-out parts & tire of Honda XRM125 Plate No.SD-8602 (Dionesio Villaflor)

| ITEM NO | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | TOTAL AMOUNT |
|---------|-------------------|----------|------|------------|--------------|
| | Front Tire 17x300 | 1 | pc | | |
| | Spoke 17pcs/set | 2 | set | | |
| | Swing Arm | 1 | pc | | |
| | Swing Arm Bushing | 2 | pc | | |
| | Pivot Axle | 1 | pc | | |
| | Labor | 1 | Lot | | |

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O/CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:**JENN GLAIZA C. CASIA**

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:**ARLENE V. MERCADER**

Division Manager, Administrative

APPROVED BY:**FRANCISCO R. ABELLANA**

General Manager