



**TOLEDO CITY WATER DISTRICT**  
 2nd Flr., Terminal Bldg., Baybay I, Toledo City  
 Tel. Nos. (032)4678544, 4678533 Fax: (032)4679449

Date: January 22, 2019

**REQUEST FOR QUOTATION**

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

QUOTED BY:

PRINT AND SIGN NAME/POSITION

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION (DATE/TIME)

January 30, 2019

CANVASS OPENING DATE/TIME

January 31, 2019 8:00 AM

DELIVERY REQUIREMENT WITHIN 15

CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEED

REF. P.R. NO.: 2019-01-009

APPROVED BUDGET: P 10,000.00

PURPOSE: Office Utilization of CARLITO LAROSA

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	All-in-one Ink Tank Printer (Print Scan Copy) Specifications: Print/Copy: 7 pages/min Monochrome 3.5 pages/min Colour 69 Seconds per 10 x 15 cm photo (Glossy Photo Paper) 27 pages/min Monochrome (plain paper 75 g/m <sup>2</sup> ) 15 pages/min Colour (plain paper 75 g/m <sup>2</sup> ) Colours: Black Cyan Yellow Magenta Scan: 600 DPI x 1200 DPI (Horizontal x Vertical) Inclusions: Set of Ink (BCMY) Power Cord CD Installer Manual Warranty Card	1	unit	-	-

**POSTED**  
 PHILGEPS REF No. 9978797  
 BY: [Signature] DATE: 1/22/19

TERMS AND CONDITIONS:

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;

REQUESTED BY:

[Signature]  
**JENN GLAIZA C. GALLEGO**  
 Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:

[Signature]  
**ROSELLER T. RUIZ**  
 BAC Chairman

[Signature]  
**HERNAN MERCADER**