



**REQUEST FOR QUOTATION**

NAME, ADDRESS & TEL/FAX NO. OF SUPPLIER

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

QUOTED BY:

PRINT AND SIGN NAME/POSITION

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

October 08, 2018 8:00 AM

CANVASS OPENING DATE/TIME

October 08, 2018 9:00 AM

DELIVERY REQUIREMENT WITHIN 7

CALENDAR DAYS FROM RECEIPT OF APPROVED

NOTICE TO PROCEED

REF. P.R. NO.: 2018-10-078

APPROVED BUDGET: P 278,545.00

PURPOSE : fuel, oil and lubricants for TCWD service vehicles for Fourth Quarter

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	gasoline				
	diesel	3468.0177	li		
	engine oil for diesel engine	1423.617	li		
	engine oil for gasoline engine	7.6642	li		
		57.2121	li		

TERMS AND CONDITIONS:

AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/  
 CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.S;  
 QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR  
 LABOR AND 1% EXPANDED WITHHOLDING TAX;  
 ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS  
 FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN  
 THE PERIOD;  
 TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR  
 OMITTED QUOTATIONS;  
 THE CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID,  
 AWARDED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE  
 7 DAYS AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND  
 TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:

**JENN GLAIZA C. GALLEGO**

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:

**MARY DESTREE A. CABANTE**

BAC Chairman

**ARLENE V. MERCADER**

Division Manager, Administrative

APPROVED BY:

**FRANCISCO R. ABELLANA**

General Manager