

**TOLEDO CITY WATER DISTRICT**2nd Flr., Terminal Bldg., Baybay I, Toledo City  
Tel. Nos.(032)4678544, 4678533 Fax:(032)4679449Date : **February 28, 2018****REQUEST FOR QUOTATION**

NAME, ADDRESS &amp; TEL/FAX NO. OF SUPPLIER

PLEASE QUOTE YOUR LOWEST PRICE, NET OF ANY POSSIBLE DISCOUNT:

 WITH PRODUCT BROCHURE

DEADLINE FOR SUBMISSION(DATE/TIME)

CANVASS OPENING DATE/TIME

**MAR 12 2018****MAR 13 2018 8:00 AM**DELIVERY REQUIREMENT WITHIN **7 CD** CALENDAR DAYS FROM RECEIPT OF APPROVED NOTICE TO PROCEEDREF. P.R. NO.: **2018-02-025** APPROVED BUDGET: P **2,400.00**

PURPOSE : for Suzuki Multicab Scrum 12V (spare) SKP 484

QUOTED BY:

PRINT AND SIGN NAME/POSITION

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
	Spark Plug (for Suzuki Mutlicab 12V Scrum)	6	pc		

**TERMS AND CONDITIONS:**

- 1) AS A GOVERNMENT AGENCY, TCWD SHALL DEAL ONLY WITH LEGITIMATE SUPPLIERS/ CONTRACTOR WHICH ISSUE BIR REGISTERED O.R.s;
- 2) QUOTED PRICES MUST BE INCLUSIVE OF 5% TAX FOR MATERIALS & SUPPLIES 6% FOR LABOR AND 1% EXPANDED WITHHOLDING TAX;
- 3) ALL QUOTATIONS SHALL BE FIRM AND VALID FOR A PERIOD OF AT LEAST THIRTY (30) DAYS FROM THE DATE OF RECEIPT OF QUOTATION & SHALL BE BINDING UPON THE SUPPLIER WITHIN THE PERIOD;
- 4) TCWD RESERVES THE RIGHT TO POST-QUALIFY ANY SUPPLIER AND/OR TO REJECT ANY OR SUBMITTED QUOTATIONS;
- 5) P.O./CONTRACT SHALL BE AWARDED TO THE LOWEST EVALUATED RESPONSIVE BID, DELIVERED ITEMS ARE SUBJECT TO INSPECTION. WITH PAYMENT PROCESSING TO COMMENCE ONLY AFTER ACCEPTANCE BY THE PROPERTY CONTROL DIVISION; AND
- 6) TERMS OF PAYMENT WITHIN 30 DAYS FROM DATE OF ACCEPTANCE.

REQUESTED BY:

**JENN GLAIZA C. GALLEGO**

Indus. Rel. Mgmt. Officer B.

RECOMMENDING APPROVAL:

**MARY DESIREE A. CABANTE**

BAC Chairman

**ARLENE V. MERCADER**

Division Manager, Administrative

APPROVED BY:

**FRANCISCO R. ABELLANA**