

Toledo City Water District Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PWO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Project)
					Advertisement/Posting of IB(RE)	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010	Payment for Traveling Expenses of TCWD Personnel on Official Business	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	As Scheduled	As Scheduled	COB	108,000.00	108,000.00	-	-
50202010	Payment for Trainings and Scholarship expense of TCWD Personnel on Trainings/Seminars	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	As Scheduled	As Scheduled	COB	495,300.00	495,300.00	-	-
50203010	Procurement of Office supplies not available in the DBM-PS	Various Divisions	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	423,661.67	423,661.67	-	-
50203080	Procurement for Medical, Dental and Laboratory Supplies Expenses	Administrative and HR Department	NO	Shopping	As Scheduled	N/A	As Needed	As Needed	COB	50,000.00	50,000.00	-	-
50203090	Procurement of Petroleum, Oil and Lubricant for TCWD Service Vehicles	Various Divisions	NO	Competitive Bidding	Dec 2021	N/A	Jan 2022	Jan 2022	COB	1,035,412.40	1,035,412.40	-	-
50203090	Procurement of Petroleum/Gasoline for Board of Directors	Administrative and HR Department	NO	NP-53.14 Direct Retail Purchase of POL	N/A	N/A	N/A	Monthly Reimbursement	COB	48,000.00	48,000.00	-	-
50203990	Procurement Electrical, Construction, Janitorial and Other Materials for Office Use	Various Divisions	NO	Shopping	As Scheduled	N/A	As Needed	As Needed	COB	88,000.00	88,000.00	-	-
50204010	Water Consumption at TCWD Office	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Monthly Billing	COB	30,000.00	30,000.00	-	-
50204020	Electricity Consumption at TCWD Office	Administrative and HR Department	NO	Direct Contracting	N/A	N/A	N/A	Monthly Billing	COB	420,000.00	420,000.00	-	-
50205010	Procurement for Postage and Courier Services and Payment for Sending Out Collection Letter and Litigation Expenses	Various Divisions	NO	NP 59.9 SVP/NP 53.5 Agency-to-Agency	N/A	N/A	As Needed	As Needed	COB	43,000.00	43,000.00	-	-
50205020	Payment of Existing Mobile and Telephone Line Subscriptions for TCWD Officers and Key Employees	Various Divisions	NO	Direct Contracting	N/A	N/A	N/A	Monthly Billing	COB	307,152.00	307,152.00	-	-
50205030	Payment for Cable and Internet Service Subscription	Various Divisions	NO	Direct Contracting	N/A	N/A	N/A	Monthly Billing	COB	163,868.00	163,868.00	-	-
50206010	Procurement for Awards and Prizes During Anniversary Celebration of TCWD	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Apr 2022	N/A	Apr 2022	Apr 2022	COB	259,000.00	259,000.00	-	-
50206010	Procurement of Prizes During Employees Annual Assembly and Fellowship	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Nov 2022	N/A	Nov 2022	Nov 2022	COB	50,000.00	50,000.00	-	-
50207010	Procurement for Lot Survey of Pumping Stations and Road Right-of-Way	Various Divisions Engineering and Construction Division	NO	NP-53.9 - Small Value Procurement	As Needed	N/A	N/A	N/A	COB	65,000.00	65,000.00	-	-
50207020	Procurement for the Conduct of Geo-Resistivity Study and Hydrogeological Assessment/Study	Various Divisions Engineering and Construction Division	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	360,000.00	360,000.00	-	-
50210030	Procurement of materials and other supplies for National Greening Program/ Pump Beautification/ World Water Day	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Feb 2022	N/A	Feb 2022	Feb 2022	COB	23,500.00	23,500.00	-	-
50210030	Procurement of materials, meals and other supplies for Women's Month Celebration (Benchmarking with other Water Districts)	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Mar 2022	N/A	Mar 2022	Mar 2022	COB	50,000.00	50,000.00	-	-
50210030	Procurement of materials, meals and other supplies for Anniversary Celebration of TCWD	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Mar-Apr 2022	N/A	Mar-Apr 2022	Mar-Apr 2022	COB	40,000.00	40,000.00	-	-
50210030	Procurement of materials, meals and other supplies for Government Employees Cultural Presentation/ LGU Annual Thanksgiving Celebration	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	May-June 2022	N/A	May-June 2022	May-June 2022	COB	44,000.00	44,000.00	-	-
50210030	Procurement of materials, meals and other supplies for Civil Service Month Celebration	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Sept 2022	N/A	Sept 2022	Sept 2022	COB	27,800.00	27,800.00	-	-

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					Advertisement/P osting of IB/RE	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50210030	Procurement of Materials, meals and Other Supplies for Employees Annual Assembly and Fellowship	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Nov-Dec 2022	N/A	Nov-Dec 2022	Nov-Dec 2022	COB	550,000.00	550,000.00	-	-
50210030	Procurement of Snacks/Meals for Monthly Staff Meeting	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	45,000.00	45,000.00	-	-
50210030	Procurement of Snacks/Meals for Monthly Departmental Meeting	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	12,000.00	12,000.00	-	-
50210030	Procurement of Snacks/Meals with Venue for Board Meetings	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	120,000.00	120,000.00	-	-
50299030	Pro-poor Project Pulong-pulong and Orientation	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	75,750.00	75,750.00	-	-
50299030	Billing of Guests from Water Districts, Local Government Units, Local Water Utilities Administration and National Government Agencies and Contingencies	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Needed	N/A	N/A	N/A	COB	112,000.00	112,000.00	-	-
50211010	Payment for Retainership Fee of Legal Counsel	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	COB	190,000.00	190,000.00	-	-
50211990	Payment for Professional services for computer Data Processing	Administrative and HR Department	NO	NP53.7 High Technical Consultant	N/A	N/A	N/A	N/A	COB	60,000.00	60,000.00	-	-
50211990	Payment for Professional services of Architectural Consultant/Design for New Building	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Needed/after PR Approval	N/A	N/A	N/A	COB	300,000.00	300,000.00	-	-
50212030	Procurement for security services for CY 2021-2022 to Safeguard TCWD Main Office and Sangi Warehouse	Administrative and HR Department	YES	NP-53.9 - Small Value Procurement	Dec 2021	N/A	Dec 2021	Dec 2021	COB	800,000.00	800,000.00	-	-
50215010	Payment for Registration and Smoke Test of TCWD Service Vehicles	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	67,500.00	67,500.00	-	-
50215010	Payment for Transfer Tax of TCWD Acquired Lots	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	50,000.00	50,000.00	-	-
50215020	Payment for Fidelity Bond Premiums of Accountable Public Employees	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	39,000.00	39,000.00	-	-
50215030	Payment for Insurance Premium of TCWD Service Vehicles	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	157,500.00	157,500.00	-	-
50215030	Payment for Insurance Premium of Pumping Stations	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	250,000.00	250,000.00	-	-
50299010	Procurement of Corporate Tokens for TCWD Concessionaires	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	Nov 2022	N/A	Nov 2022	Nov 2022	COB	170,000.00	170,000.00	-	-
50299010	Procurement for Magazine Publication and Other Publications	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Needed	N/A	N/A	N/A	COB	20,000.00	20,000.00	-	-
50299010	Procurement of Materials and Supplies for Covid Safety Information Campaign	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	As Needed	N/A	N/A	N/A	COB	10,000.00	10,000.00	-	-
50299020	Procurement for bookbinding and Other Printing Services	Various Divisions	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	13,000.00	13,000.00	-	-
50299050	Payment for Rent/Lease Expenses of Water Sources	Administrative and HR Department	NO	NP53.10 Lease of Real Property	N/A	N/A	N/A	N/A	COB	1,678,354.00	1,678,354.00	-	-
50299060	Payment of Membership Dues and Contribution to Organizations	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	40,000.00	40,000.00	-	-
50299080	Donation	Administrative and HR Department	NO	Shopping/NP-53.9 - SVP	As Scheduled	N/A	As Scheduled	As Scheduled	COB	50,000.00	50,000.00	-	-
50299120	Board of Directors and Committee Members' Honorarium	Administrative and HR Department	NO	Direct Contracting	N/A	N/A	N/A	N/A	COB	831,168.00	831,168.00	-	-

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029990	Procurement for Other Maintenance and Operating Supplies for Project and Office Use	Various Divisions	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	733,050.00	733,050.00	-	-
5029990	Provisioning of Rental for Van (Transportation of Tellers as needed)	Finance Department	NO	NP-53.9 - Small Value Procurement	As Needed	N/A	N/A	N/A	COB	36,000.00	36,000.00	-	-
5029990	Provisioning of Brgy. Tanods to Secure Pumping Stations at Brgys. Cantabaco and Mainogt	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	48,000.00	48,000.00	-	-
5029990	Provisioning of Brgy. Tanods to the Area During Collection of Water Bill Payments at Brgy. Cabtoonan	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	21,600.00	21,600.00	-	-
5029990	Provisioning of Electric Bills and Maintenance Cost at Rented Collection Area in Brgy. DAS	Administrative and HR Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	18,000.00	18,000.00	-	-
5030104	Payment for Bank Charges	Finance Department	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	COB	9,750.00	9,750.00	-	-
5020130	Procurement for Laboratory Services for Bacteriological Testing in Compliance to Safety Standards	Production and Maintenance Division	YES	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	252,000.00	252,000.00	-	-
5020130	Procurement for Laboratory Services for Physical and Chemical Testing in Compliance to Safety Standards	Production and Maintenance Division	YES	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	508,000.00	508,000.00	-	-
5020130	Procurement of Chlorine of Water Treatment	Production and Maintenance Division	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	893,652.00	893,652.00	-	-
5020130	Procurement of Other Chemical and Filtering Supplies for Water Treatment	Production and Maintenance Division	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	30,000.00	30,000.00	-	-
50209010	Payment for Generation, Transmission and Distribution Expense-Purchased Water	Production and Maintenance Division	NO	Direct Contracting	N/A	N/A	N/A	N/A	COB	10,613,668.03	10,613,668.03	-	-
50209010	Payment for Generation, Transmission and Distribution Expense-Power/Fuel Purchased	Production and Maintenance Division	NO	Direct Contracting	N/A	N/A	N/A	N/A	COB	15,193,416.68	15,193,416.68	-	-
50213030	Procurement of Supplies and Materials for Repair and Maintenance of Infrastructure Assets	Production and Maintenance Division	NO	Direct Contracting/Shopping	As Needed	N/A	As Needed	As Needed	COB	1,680,960.00	1,680,960.00	-	-
50213030	Procurement of Other Repair and Maintenance Supplies for Infrastructure Assets	Production and Maintenance Division	NO	Shopping	As Needed	N/A	As Needed	As Needed	COB	155,750.00	155,750.00	-	-
50213030	Honorarium of Caretakers of Pumping Stations	Production and Maintenance Division	NO	Direct Contracting	N/A	N/A	N/A	N/A	COB	900,000.00	900,000.00	-	-
60213030	Procurement of Water Meters or Change Meter and Other Fittings for Disconnection and Reconnection	Commercial Division	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	COB	1,027,570.00	1,027,570.00	-	-
10305990	MSMC: Procurement of Water Meters and Fittings for New Installation	Commercial Division	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	COB	2,015,000.00	2,015,000.00	-	-
50213040	Procurement of Construction Supplies and Materials for Repair and Improvement of TCWD Office	Administrative and HR Department	NO	Shopping	As Needed	N/A	As Needed	As Needed	COB	250,000.00	250,000.00	-	-
50213050	Procurement of Parts and Labor for Repair and Maintenance of Office Tools and Equipment	Various Divisions	NO	Shopping/Direct Contracting	As Needed	N/A	As Needed	As Needed	COB	477,020.00	477,020.00	-	-

Handwritten signatures and initials are present at the bottom of the page, including names like 'John', 'Julian', 'Jhy', and others, likely representing approval or review of the procurement plan.

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50213050	Procurement of Cellphone Units for Meter Reading	Commercial Division	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	24,000.00	24,000.00	-	-
50213050	Procurement for Preventive Maintenance and Repair of Various Air Conditioning Units at TCWD Office, Sangi Warehouse and Pumping Stations	Administrative and HR Department	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	75,000.00	75,000.00	-	-
50213060	Procurement of Vehicle Parts and Accessories and Labor for Repair and Maintenance of TCWD Service Vehicles	Various Divisions	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	450,100.00	450,100.00	-	-
50213070	Procurement for Repair and Maintenance of Office Furnitures and Fixtures	Various Divisions	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	144,000.00	144,000.00	-	-
10603110	Procurement of Submersible Pumps for Spare and Replacement of Defective Units	Production and Maintenance Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	1,245,000.00	-	1,245,000.00	-
10603110	Procurement of Four (4) Units Dosing Pump for Spare and Replacement of Defective Units	Production and Maintenance Division	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	205,000.00	-	205,000.00	-
10603110	Procurement of Three (4) Sets Pump Controls for Spare and Replacement of Defective Units	Production and Maintenance Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	1,165,000.00	-	1,165,000.00	-
10603110	Procurement of Powerline conversion and Transformer	Production and Maintenance Division	NO	Direct Contracting	As Scheduled	N/A	As Scheduled	As Scheduled	COB	775,000.00	-	775,000.00	-
10603110	Procurement of Twelve (12) Pcs Flowmeter for Spare and Replacement of Defective Units	Production and Maintenance Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	372,000.00	-	372,000.00	-
10603110	Procurement of Supplies and Materials for Improvement of Pumping Stations	Engineering and Construction Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	600,000.00	-	600,000.00	-
10603110	Procurement of Supplies and Materials for Installation of Lateral Lines at Tunnel, Ilihan to Upper Sipaway, Drilling to Sipaway, Lower Planta , Toledo City	Engineering and Construction Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	745,117.97	-	745,117.97	-
10603110	Procurement for the Installation of Distribution Line Sangi Bridge (DPWH)	Engineering and Construction Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	600,000.00	-	600,000.00	-
10603110	Procurement of supplies and materials for the Transferring and Clustering of meters to New Distribution in Awhao, Toledo City	Engineering and Construction Division	NO	Competitive Bidding/Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	400,000.00	-	400,000.00	-
10605020	Procurement of Office Equipment for Office Use	Administrative and HR Department	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	165,000.00	-	165,000.00	-
10605030	Procurement of Laptop and Other IT Equipment for Office Use	Various Divisions	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	535,000.00	-	535,000.00	-
10605990	Procurement of Construction Equipment for Project Implementation	Engineering and Construction Division	NO	Shopping	As Needed	N/A	As Needed	As Needed	COB	68,000.00	-	68,000.00	-
10606010	Procurement for service vehicle to transport Materials, Manpower and Equipment for TCWD Operations	Commercial Division	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	665,000.00	-	665,000.00	-
10606010	Procurement of 3 lots Painting Service of Service Vehicle	Production and Maintenance Division	NO	NP-53.9 - Small Value Procurement	As Scheduled	N/A	As Scheduled	As Scheduled	COB	54,000.00	-	54,000.00	-

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10607010	Procurement of Furnitures and Fixtures for Office Use	Administrative and HR Department	NO	Shopping	As Scheduled	N/A	As Scheduled	As Scheduled	COB	50,000.00	-	50,000.00	-

President  
  
**CLAIRE MASON**  
 BAC Secretariat


Recommending Approval:  
  
**Norbett D. Guewan**  
 BAC Member

  
**Eloisa Gosen Zamora**  
 BAC Member


  
**Joseph Lourdes Villardar**  
 BAC Vice Chairman

  
**Jenn Gliza Gallego**  
 BAC Chairman

  
**EDGARDO G. NICOLAS**  
 General Manager

  
**OSCAR A. REYES**  
 Head of the Procuring Entity Unit

[ ] Approved  
 [ ] Disapproved

  
**BEVEL C. URSULA**  
 BAC member