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INVITATION TO BID FOR “Procurement of Fuel (Gasoline and Diesel) for TCWD Vehicles and Equipment for CY 2025”

1. The **TCWD**, through the approved Corporate Budget for 2024 intends to apply the sum of **One Million Fifty Thousand Pesos (Php1,050,000.00)** for “**Procurement of Fuel (Gasoline and Diesel) for TCWD Vehicles and Equipment for CY 2025**” being the ABC to payments under the contract for **PR 2025-01-001**. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
2. The **TCWD** now invites bids for the above Procurement Project. Delivery of the Goods is within **30 calendar days**. Bidders should have completed, within **one (1) year** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective bidders may obtain further information from the **Toledo City Water District** and the Bidding Documents at the address given below during **8:00 AM to 04:00 PM**.

All particulars and activities regarding the Eligibility of Bidder, Bid Security, Pre-bid Conference/s, Evaluation of Bids Post-Qualification, Award of Contract, Performance Security, procedures, and other documents, shall be governed by RA No. 9184 and the 2016 Revised IRR.

Activities	Schedule	Details
a. Issuance of Bid Documents	November 27, 2024	Hard copies may be acquired from the given address or may be downloaded for free from https://www.gppb.gov.ph/wp-content/uploads/2023/06/Goods-6th-Edition.docx however, participating bidder is required to pay the bid documents fee in the amount as indicated in ITB Clause 1.
b. Pre-Bid Conference	December 5, 2024	TCWD CIC Office, Sangi, Toledo City, Cebu, Philippines. (For interested bidders and observers, see items 6 below)
c. Deadline of Submission of Bids	December 17, 2024 @ 12:00PM	BAC Secretariat at TCWD Main Office, Riverside, Sangi, Toledo City, Cebu, Philippines <i>Late bids shall not be accepted.</i>
d. Opening of Bids	December 27, 2024 @ 1:30PM	TCWD CIC Office Conference Room, Sangi, Toledo City, Cebu, Philippines

The TCWD will hold a Pre-Bid Conference open to all interested bidders.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 27, 2024** from the given address and website(s) below and upon payment of **Five Thousand Pesos (Php5,000.00)**, an applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees will be presented in person, by facsimile, or through electronic means.

It may also be downloaded free of charge from the website of the Philippines Government Electronic Procurement Systems (PhilGEPS), provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **Toledo City Water District** will hold a Pre-Bid Conference on **December 5, 2024**, at TCWD CIC Office Conference Room, Sangi, Toledo City at 1:30PM and/or through video conferencing or webcasting *via Google meet*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before **December 17, 2024 at 12:00 NN**. Late bids shall not be accepted.

For electronic submission of bids:

- a) Submit Envelope 1 (Eligibility Documents) and Envelope 2 (Financial Bid Proposal) in separate zipped folders assigned with different passwords.
 - b) Passwords shall only be known to the prospective bidder or is duly authorized representative and shall not be disclosed to any TCWD personnel before the opening of the Eligibility Documents (Legal, Technical, Financial) and the Financial Bid Proposal.
 - c) Save the documents in a compressed folder (zip compression tool).
 - d) Bid submission without electronic passwords shall be considered unsealed bid submission while those which is not compressed is not complying with two factor security procedure and hence, shall be rejected during bid opening.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
 9. Bid opening shall be on **December 17, 2024** at the **TCWD CIC Office Conference Room, Sangi, Toledo City** at **1:30PM** and/or *via Google Meet*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
 10. During the pre-bidding and bidding conferences, the Procuring Entity requires the submission of a **Special Power of Attorney** in the event of the prospective bidder's absence. This document must authorize a designated representative to act on behalf of the bidder, ensuring that all necessary procedures and requirements are duly addressed.
 11. The **TCWD** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Raymund E. Delgado
BAC Secretariat
TCWD Main Office
Sergio Osmeña St., Sangi, Toledo City
Telephone No: 427-3574
E-mail: procurement@toledocitywd.gov.ph

November 25, 2024


MA. STINELE A. PATANGAN
BAC Chairperson