



**TOLEDO CITY
WATER DISTRICT**

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CORPORATE OPERATING BUDGET FY 2025

Q30k in 2030



TABLE OF CONTENTS

1. Board Resolution	
2. Budget Assumptions	
3. Annual GAD Plan	
4. Annual Procurement Plan (APP)	
5. Certification on Debt Service Status & Debt Service Profile	
6. DBM Forms	
700	Corporate Strategic Measure
702	Statement of Financial Position
703	Statement of Financial Performance
703-A	Staffing Summary (Summary of Personnel Services)
703-B	Details of Maintenance and Operating Expenses
703-C	Capital Outlays Obligations, By Object of Expenditures
704	Statement of Cash Flows
7. Certification of Project Implementation-Ready	
8. Statement of Approved Budget, Utilization, Disbursements and Balances (SABUDB)	
9. Budget of Expenditures and Source of Financing	
10. Plantilla of Personnel	



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BOARD OF DIRECTORS
Board Resolution No. 70 -2024

RESOLUTION APPROVING THE TOLEDO CITY WATER DISTRICT CORPORATE OPERATING BUDGET FOR 2025 IN THE TOTAL AMOUNT OF ONE HUNDRED SEVENTY-FIVE MILLION NINE HUNDRED SIXTY-SEVEN THOUSAND THREE HUNDRED SEVENTY-FOUR PESOS AND 43/100 (PHP 175,967,374.43)

WHEREAS, operating and financial assumptions have been presented which are deemed to be feasible to support and sustain the TCWD operations, copy hereto attached as an integral part;

RESOLVED AS IT IS HEREBY RESOLVED, to **APPROVE** the Toledo City Water District Corporate Operating Budget for 2025 in the total amount of One Hundred Seventy-Five Million Nine Hundred Sixty-Seven Thousand Three Hundred Seventy-Four Pesos and 43/100 (Php 175,967,374.43) as follows:

Generation, Transmission and Distribution	34,489,168.28
Personnel Services	57,838,764.30
Other Operating Expense	16,294,379.83
Repair and Maintenance Expense	5,745,120.00
Financial Expenses	8,563,433.75
Capital Expenditures-Internal Fund	17,943,608.27
Capital Expenditures-Local Loan	31,900,000.00
Connection Materials	<u>3,192,900.00</u>
TOTAL	Php 175,967,374.43

APPROVED UNANIMOUSLY. November 8, 2024. Toledo City.

CERTIFICATION

I hereby certify that the above resolution was passed during the Special Board meeting of the TCWD Board of Directors on November 8, 2024 held at the CEBECO Board Room, Sipaway, Toledo City and that the same is made part of the minutes of the said meeting.


LEAH G. DIAZ
 BOD, Corporate Secretary

Approved:

VIRGILIO C. FORTICH JR.
 BOD, Vice Chair


OSCAR A. REYES
 BOD, Chair


JULIUS C. POLOYAPOY
 BOD Member


CECILIO T. UY
 BOD, Member

**SUMMARIZED BUDGET ASSUMPTIONS
FY 2025**

I. Business & Service Income

A. Generation & Transmission Income

1. Service Connections :
- An additional of 1,956 connections with an average of 19.30 cum/month consumption

	Actual 2023	Projected Actual Dec-24	Budget 2025	Increase
Residential	16,765	17,997	19,931	1,934
Commercial/Government	867	885	907	22
Total	17,632	18,882	20,838	1,956
South	3,778	4,120	4,865	745
Central	6,881	7,105	7,998	893
North	4,008	4,730	5,048	318
East	2,965	2,927	2,927	-
Total	17,632	18,882	20,838	1,956

B Other Business & Service Income

1. Installation fee at P 500.00.
2. Reconnection fee at P300.00
3. Fines & penalties -P 50. 00 on every month delayed
4. Materials for connection - P 3,300

C. Collections on Accounts Receivables

-Assumed on time payment ratio of 73 % & 96% collection efficiency

II. Generation, Transmission & Distribution expenses

A. Average NRW Rate @ 38% breakdown as follows:

South	31%
Central	48%
North	31%
East	10%

B. Purchased water

Carmen Copper Corporation - average monthly supply of 44,676 cu.m @ Php14.00
Atlas Fertilizer Corporation - average monthly supply of 23,652 cu.m @ Php8.00

C. Power consumption for pumping - assumed average consumption of 0.31 kwph/m³ at an average cost of P 10.50 per kwph

D. Water treatment expense:

Cost of Chlorine - P0.15 per cu.m
Bacteriological testing - monthly testing of 27 lots at P 1,200 per lot
Physical & Chemical Testing - twice a year

III. Operating Expenses (fixed costs)

1. Personnel Services

*2nd Tranche of New Salary Tranche 2024-2027
*Allocated 13th and 14th month pay equivalent to one month salary
*Allocated clothing allowance @ P 7,000 each regular employee
*Allocated medical allowance @ P 7,000 each regular employee

IV. 2. Debt Service

LWUA 50 Million Loan	397,025.00	per month
Arrears Loan	118,077.00	per month, until Oct. 2025
LWUA- 25 Million Loan	158,706.00	per month
LBP Loan	178,482.00	ave. quarterly interest
3. Reserve Fund		
Building	225,000.00	per month
Emergency Respond Fund	2% of gross sales	

Prepared By:

VIVA FATIMA M. LIGAN
Sr. Corporate Budget Analyst

Recommending Approval:

DELINA L. DELOS REYES
Department Manager
Admin, Finance & Accounting Services

Checked By:

JEAN AILINE C. LAGRIA
Division Manager
Finance & Accounting Services

Approved By:

EDGARDO G. NICOLAS
General Manager



**GENDER AND DEVELOPMENT PLAN AND BUDGET
FISCAL YEAR 2025**

Corporate Operating Budget FY 2025	175,967,374.43
GAD Budget FY 2025	P48,420,000.00

Gender Issue and/or GAD Mandate (1)	Cause of the Gender Issue (2)	GAD Result Statement/ GAD Objective (3)	Relevant Agency MFO / PAP (4)	GAD Activity (5)	Output Performance Indicators and Target (6)	GAD Budget (7)	Source of Budget (8)	Responsible Unit/ Office (9)
Organization- Focused								
Lack of awareness and reinforcement on the employee's end about Gender And Development (GAD) Program	Employees' minimal awareness about the Gender and Development Program of the government	Improve the employees' knowledge and understanding of the agency's projects supporting the GAD Program of the government	Plans and Programs	Inclusion and regular updating of the GAD Section in the official website of the Toledo City Water District	Regularly updated GAD Section of the TCWD's website	P5,000.00	Corporate Budget	Admin and HR
RA 6949 - Mandatory Celebration of National Women's Month	Stereotyping women and confining them to mere household responsibilities rather than seeing them in their fullest potential as invaluable contributors for a strong nation	Eradicate the traditional notion that women are weak and have very less to no contribution or participation to the growth of the nation	Plans and Programs	Participation to the Annual Celebration of National Women's Month every March of the year	Conduct activities related to the celebration of the National Women's Month and empower our women employees by teaching them new skills and exposing them to the new technological advancements of the industries nowadays	P60,000.00	Corporate Budget	Admin and HR
Gender Equality in the Delivery of Government Services	It is a basic right for all members of the society men, women, and children to receive an impartial and equal treatment and delivery of government services	Ensure and maintain equal treatment to all clients or concessionaires and prevent graft and corruption, and abuse of power in the government service	Plans and Programs	Participation of the frontliners to Customer Service Trainings	Awareness of the basic and advanced skills on how to properly take care of customers and handling their complaints	P100,000.00	Corporate Budget	All Departments

Client- Focused

<p>The water tank of TCWD situated at Brgy. Don Andres Soriano is quite old and is deteriorating, posing a risk to the nearby residents or consumers. It is an unrehabilitated steel tank that has not undergone any restoration processes for such a long time already. Over time, steel tanks are very prone to corrosion, compromising their structural integrity and water quality. If a steel water tank is unrehabilitated, it may be in a state of disrepair and potentially unsuitable for use without proper maintenance and restoration.</p>	<p>Address the concerns of major water leaking, low water pressure, possible contamination, and the threat of bursting, compromising the lives of the residents living nearby because of the aged steel water tank in Brgy. Don Andres Soriano, Toledo City</p>	<p>Plans and Programs</p>	<p>Rehabilitation of Steel Tank at Brgy. Don Andres Soriano, Toledo City</p>	<p>A strong and upgraded water reservoir or tank ensures the delivery of safe and clean water supply to the community members of Brgy. Don Andres Soriano, Toledo City</p>	<p>₱8,000,000.00</p>	<p>LWUA Financial Assistance</p>	<p>Engineering and Operations Department</p>
<p>Households and commercial establishments in the Central Section of TCWD's Water Distribution System are crying out due to inadequate water supply and low water pressure caused by major leakings, among others, in the dilapidated water distribution system buried underground.</p>	<p>Replacement of the deteriorating water distribution and transmission lines is essential for maintaining a reliable and safe water supply, reducing water loss and promoting economic and environmental sustainability.</p>	<p>Plans and Programs</p>	<p>Replacement of the Dilapidated Transmission and Distribution Pipelines at the Central Section of TCWD's water system</p>	<p>Concessionaires in the Central Section of TCWD's water system will finally enjoy an adequate and steady supply of water as the dilapidated pipelines will be replaced with new and upgraded quality pipes, hence more water can be utilized by the consumers, at the same time, minimizing losses incurred to the agency</p>	<p>₱25,000,000.00</p>	<p>Landbank Loan</p>	<p>Engineering and Operations Department</p>
<p>Most of the water meters are installed inside the houses of the consumers, such as inside their comfort rooms, dining area, kitchen, etc., preventing the maintenance team and meter readers to properly maintain or read the water meter consumption, respectively. This concern leads to various problems like unattended water meter concerns, erroneous water meter reading, or sometimes no meter reading conducted at all, especially when the household owners are not around during the conduct of the visit.</p>	<p>Efficient monitoring of leaks or other anomalies in the water clusters, proper meter reading, and water meter/connection maintenance activities will be effectively implemented by the water district.</p>	<p>Plans and Programs</p>	<p>Transferring and Clustering of Water Meters at the Central Section of TCWD's Water System</p>	<p>Concessionaires from the Central Section can already enjoy adequate and reliable water supply since water leaks/anomalies can already be monitored efficiently saving time and resources.</p>	<p>₱10,000,000.00</p>	<p>Landbank Loan</p>	<p>Engineering and Operations Department</p>
<p>Men, women, and children are in dire need of a steady supply of safe and clean water daily. The uphill and elevated areas of the water distribution system of the Toledo City Water District area are usually deprived of this as they experience, more frequently compared to others, low water pressure to no water supply due to major leaks in the water distribution pipelines lowering the water flow pressure thus less likely reaching the elevated areas.</p>	<p>Provide water supply access to the community members not only in the plain and poblacion areas but also in remote and uphill areas to ease the burden of the community members crying out for a steady supply of safe and clean water for their daily needs</p>	<p>Plans and Programs</p>	<p>Pipe Extension in Brgy. Bulongan, Toledo City</p>	<p>Community members in the remote and uphill areas of Brgy. Bulongan, Toledo City will finally have access to a steady supply of safe and clean water</p>	<p>₱475,000.00</p>	<p>Corporate Budget</p>	<p>Engineering and Operations Department</p>

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Old water distribution system is among the major factors affecting the quality of the water supply reaching the individual households. Leaking old pipes cause low water pressure to the consumers and incurs losses to the water district since much of the water has been lost along the way in unaccounted ways.	Strengthen the infrastructure of the water district's water distribution pipeline to improve the quality of service delivered to the community members while minimizing damages and losses incurred to the agency	Plans and Programs	Replacement and rerouting of distribution pipeline in Sitio Angkay, Brgy. Tubod, Toledo City	100% Total replacement & rerouting of the old water distribution pipeline in Sitio Angkay, Brgy. Tubod, Toledo City allowing water to properly flow to the households and addressing major leaks concerns which cause low water pressure especially in the elevated or uphill areas of the barangay	Corporate Budget P300,000.00	Engineering and Operations Department
Community members in the very remote, uphill or elevated areas are deprived of an ample supply of safe and clean water	Provide water supply access to the community members not only in the plain and poblacion areas but also in remote and uphill areas to ease the burden of the community members crying out for a steady supply of safe and clean water for their daily needs	Plans and Programs	Installation of Booster Pump with Powerline and Tank in Sitio Angkay, Brgy. Tubod, Toledo City	The installation of Booster Pump with Powerline and Tank in Sitio Angkay, Brgy. Tubod of Toledo city ensures steady supply of water and amplified flow rate ensuring adequate and constant water supply especially in the elevated areas of Sitio Angkay	Corporate Budget P500,000.00	Engineering and Operations Department
Old water distribution system is among the major factors affecting the quality of the water supply reaching the individual households. Leaking old pipes cause low water pressure to the consumers and incurs losses to the water district since much of the water has been lost along the way in unaccounted ways.	Strengthen the infrastructure of the water district's water distribution pipeline to improve the quality of service delivered to the community members while minimizing damages and losses incurred to the agency	Plans and Programs	Replacement and rerouting of distribution pipeline in Sitio Tunnel, Brgy. Poblacion	100% Total replacement & rerouting of the old water distribution pipeline in Sitio Tunnel, Brgy. Poblacion, Toledo City addressing major leaking issues and low water pressure especially that Sitio Tunnel is one of the uphill areas of Toledo City where community members constantly experience low water pressure supply	Corporate Budget P300,000.00	Engineering and Operations Department
Community members in the very remote, uphill or elevated areas are deprived of an ample supply of safe and clean water	Provide water supply access to the community members not only in the plain and poblacion areas but also in remote and uphill areas to ease the burden of the community members crying out for a steady supply of safe and clean water for their daily needs	Plans and Programs	Installation of Booster Pump with Powerline and Tank in Sitio Tunnel, Brgy. Poblacion, Toledo City	The installation of Booster Pump with Powerline and Tank in Sitio Tunnel, Brgy. Poblacion of Toledo city ensures steady supply of water and amplified flow rate ensuring adequate and constant water supply especially in the elevated areas of Brgy. Poblacion, Toledo City	Corporate Budget P500,000.00	Engineering and Operations Department
A lot of families in our community still do not have access to a safe water supply in their homes due to very minimal financial capability, often putting the installation of a new water connection on the last of their priorities	The Pro-People Project of TCWD primarily aims to help the households whose income fall below the poverty threshold to finally have water connections at the comfort of their homes by subsidizing the new water connection fees at a prize that is already affordable for them and which can be paid within 12 months, on top of their monthly consumption.	Plans and Programs	Subsidized New Water Connections (Pro-people Project Phase 2)	An additional of at least 1,905 households and public schools will finally experience the opportunity of having new water service connections from the comfort of their homes or institutions.	Corporate Budget P3,180,000.00	Commercial Services, Admin & HR, Engineering and Operations Department

Total GAD Budget for FY 2025
₱48,420,000.00

Prepared By: 
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Sr. Industrial Relations Management Officer B

Noted By: 
DELINA L. DELQS REYES
Department Manager, Finance Services
OIC Department Manager, Administrative & HR

Approved By: 
EDGARDO G. NICOLAS
General Manager

Date: Nov 25, 2024

TOLEDO CITY WATER DISTRICT Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement	Mode of Procurement	Schedules for Each Procurement Activity			Estimated Budget (PIP)		Admin and HR Department	Finance	Commercial	Production & Maintenance	Engineering and Construction	Remarks (brief description of Project)
					Advertising/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total						
50203010	Office Supplies Expense	various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	511,190.70	511,190.70	-	44,340.00	67,000.00	-	-
50203090	Procurement of Fuel (Diesel and Gasoline) for TCWD Vehicles and Equipments	Admin & HR	YES	Competitive Bidding	Nov. 27, 2024	Dec. 17, 2024	Dec. 29, 2024	Dec. 31, 2024	1,050,000.00	1,050,000.00	-	-	-	-	-
50203080	Gasoline/Diesel Allowance for Board of Directors	Admin & HR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As Scheduled	As Scheduled	As Scheduled	As Scheduled	48,000.00	48,000.00	-	-	-	-	-
50203090	Purchase of Oil Filters, Brake Fluids, Lubricants, Coolants	Admin & HR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	As Scheduled	As Scheduled	As Scheduled	As Scheduled	145,840.00	145,840.00	-	-	-	-	-
50203130	Procurement of Laboratory Services for the Semi Annual Physical & Chemical Test and Radiological	Production & Maintenance	YES	NP-53.9 - Small Value Procurement	Nov. 2024	Dec. 2024	Dec. 2024	Dec. 2024	574,200.00	574,200.00	-	574,200.00	-	-	Semi Annual Physical & Chemical Test and Radiological
50203130	Monthly Bacteriological test for pump station samples	Production & Maintenance	YES	NP-53.9 - Small Value Procurement	Nov. 2025	Dec. 2024	Dec. 2024	Dec. 2024	388,800.00	388,800.00	-	-	388,800.00	-	Bacteriological Test
50203130	Procurement of Calcium Hypochlorite	Production & Maintenance	YES	Shopping	Dec. 2024	Dec. 2024	Jan. 2025	Jan. 2025	195,663.52	195,663.52	-	-	195,663.52	-	Purchase of Chlorine and other chemicals
50203130	Procurement of Sodium Hypochlorite	Production & Maintenance	YES	Shopping	Dec. 2024	Dec. 2024	Jan. 2025	Jan. 2025	980,000.00	980,000.00	-	-	980,000.00	-	Purchase of Chlorine and other chemicals
50203990	Procurement of Janitorial Supplies for Sangi and CIC Office.	Admin & HR	NO	Shopping	Jan. to Dec. 2025	Jan. to Dec. 2025	Jan. to Dec. 2025	Jan. to Dec. 2025	24,000.00	24,000.00	-	-	-	-	-
50203990	Isopropyl Alcohol for Disinfection	various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	26,100.00	26,100.00	-	-	7,200.00	-	-
50203990	Other Supplies Expense - Miscellaneous	various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	51,000.00	51,000.00	-	5,000.00	6,000.00	-	Petty Cash
50204010	Water Consumption Of TCWD Field Offices	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	12,000.00	12,000.00	-	-	-	-	-
50204010	Purified Drinking Water for Employees Consumption	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	50,400.00	50,400.00	-	-	-	-	-
50204020	Electric Consumption for Sangi and CEBECO Office	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	528,000.00	528,000.00	-	-	-	-	-
50206010	Postage, Deliveries and Courier Services	various	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	40,500.00	40,500.00	-	32,000.00	-	-	Reimbursement through Petty Cash
50206020	Payment of Office Landline Telephone and Mobile Telephone Bill of BOD Managers, Supervisors and Team Leaders	various	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	519,588.00	519,588.00	-	170,388.00	94,800.00	-	Reimbursement through Petty Cash
50206030	Procurement of Cable/Internet Connections and Web Hosting	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	173,000.00	173,000.00	-	-	-	-	Subscription of Microsoft 365- Reimbursement
50209070	Procurement of Microsoft Office 365 Subscription	various	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Jan-25	Jan-25	Jan-25	Jan-25	35,000.00	35,000.00	-	15,000.00	-	-	Subscription of Microsoft 365- Reimbursement
50207010	Expenses Related to Lot Survey	various	NO	NP-53.9 - Small Value Procurement	As Scheduled	As Scheduled	As Scheduled	As Scheduled	75,000.00	75,000.00	-	-	25,000.00	-	-
07020-A.M.A	Procurement of Services for Geo-Resistivity Study	Engineering & Construction	NO	NP-53.9 - Small Value Procurement	As Scheduled	As Scheduled	As Scheduled	As Scheduled	500,000.00	500,000.00	-	-	500,000.00	-	Geo Resistivity Study
50301040	Procurement of Bank Check Stubs	Finance	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	As Scheduled	26,000.00	26,000.00	-	26,000.00	-	-	Bank charges for LBP
50301040	Bank charges for LBP 25M loan (75% rem)	Finance	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	As Scheduled	162,000.00	162,000.00	-	162,000.00	-	-	25M loan
50299020	Procurement of Printing /Bookbinding Services	Various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	63,000.00	63,000.00	-	-	60,000.00	-	-
50299010	Magazine and other publication	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	22,000.00	22,000.00	-	-	-	-	-
50206010	Awards, Rewards, Prizes and Indemnities	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	220,000.00	220,000.00	-	-	-	-	-
50299050	Water Sources Rental/Lease	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	1,420,400.00	1,420,400.00	-	-	-	-	-
50299050	Payment for the Rental of Customer Interaction Center Building	Admin & HR	NO	Direct Contracting	N/A	N/A	N/A	With Existing Contract	198,000.00	198,000.00	-	-	-	-	Office Rental-CIC
50215010	Expenses in LTO Registration for TCWD Vehicles and Motorcycles	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	As Scheduled	65,000.00	65,000.00	-	-	-	-	-

[Handwritten signatures and initials in blue and black ink]

TOLEDO CITY WATER DISTRICT Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement	Mode of Procurement	Advertisement/Posting of IB/RFI	Schedule for Each Procurement Activity		Source of Funds	Estimated Budget (PHP)		Admin and HR Department	Finance	Commercial	Production & Maintenance	Engineering and Construction	Remarks (brief description of Project)
						Submission/Opening of Bids	Notice of Award		Contract Signing	Total						
50215010	Payment of Annual Real Estate Tax/ Transfer Tax	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	60,000.00	60,000.00	60,000.00	-	-	-	-	-
50215010	Payment of Annual Water Charges in NWRB	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	20,000.00	20,000.00	20,000.00	-	-	-	-	-
50215010	Payment of Monthly Franchise Tax	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	98,532.61	98,532.61	-	98,532.61	-	-	-	-
50215030	Insurance Expense for TCWD Vehicles and Various Properties	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	350,500.00	350,500.00	350,500.00	-	-	-	-	Property and Motor Vehicle Insurance
50301020	Payment of Monthly Interest of Loans	Finance	NO	NP-53.5 Agency-to-Agency	Jan 2025 to Dec 2025	Jan 2025 to Dec 2025	Jan 2025 to Dec 2025	Corporate Budget	5,139,342.74	5,139,342.74	-	5,139,342.74	-	-	-	Property and Motor Vehicle Insurance
50215020	Payment of Franchise Bond Premiums for Managers and Cash Handling Employees	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	104,000.00	104,000.00	104,000.00	-	-	-	-	-
20102040	Principal Payment of Loans Payable- Domestic	Finance	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	3,424,091.02	3,424,091.02	-	3,424,091.02	-	-	-	-
50212030	Procurement of Security Services for CY 2025	Admin & HR	YES	Competitive Bidding	Nov 29, 2024	Dec 30, 2024	Jan 2, 2025	Corporate Budget	1,200,000.00	1,200,000.00	1,200,000.00	-	-	-	-	-
50259990	Other Maintenance & Operating Expense-Procurement of Personal Protective Equipment, Other Safety Equipment and Materials	Various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	616,100.00	616,100.00	76,000.00	18,400.00	7,200.00	514,500.00	-	-
50298990	Expenses incurred during TCWD Activities	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	992,000.00	992,000.00	992,000.00	-	-	-	-	-
50299990	Expenses incurred During Staff Meetings, Departmental Management & BOD Meetings	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	270,000.00	270,000.00	270,000.00	-	-	-	-	-
50211990	Professional Services for Computer Data Processing	Admin & HR	NO	Direct Contracting	N/A	N/A	N/A	Corporate Budget	72,000.00	72,000.00	72,000.00	-	-	-	-	Payment for the Professional fee of IT retainer
50211990	Consultancy Services for Architectural Design for New Bldg	Admin & HR	NO	NP-53.7 Highly Technical Consultants	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	30,000.00	30,000.00	30,000.00	-	-	-	-	-
50211990	Notarial Fees	Admin & HR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Corporate Budget	5,000.00	5,000.00	5,000.00	-	-	-	-	-
50203090	Medical, Dental and Laboratory Supplies	Admin & HR	NO	NP-53.9 - Small Value Procurement	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	50,000.00	50,000.00	50,000.00	-	-	-	-	-
50299090	Membership Dues and Cont. to Organization	Admin & HR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Corporate Budget	40,000.00	40,000.00	40,000.00	-	-	-	-	-
50211010	Retainership Fee of Legal Counsel	Admin & HR	NO	Direct Contracting	N/A	N/A	N/A	Corporate Budget	199,800.00	199,800.00	199,800.00	-	-	-	-	-
50203210	Procurement of Semi Expandable Machines, IT Equipment, Other Equipment and Tools	Various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	917,195.00	917,195.00	401,998.00	131,045.00	109,296.00	274,860.00	-	-
10605030	Procurement of Data Base Server for Engineering & Operations use	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	200,000.00	200,000.00	-	-	-	200,000.00	-	-
10603110	Procurement of Pressure Regulating Valves and Data Logger, Electromagnetic Flowmeter and VFD Control Panel for Brasserie, macabina and JRM, Brduccion, L/Occasional	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	1,947,000.00	1,947,000.00	-	-	-	1,947,000.00	-	-
10603110	Procurement of Transformer for Drilling Pump Station Power upgrading	Engineering & Construction	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	500,000.00	500,000.00	-	-	-	500,000.00	-	Transformer for Drilling PS
10603110	Procurement of 3HP and 5HP Vertical Pump Set for Ooyou and Uncuna Pumps	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	250,000.00	250,000.00	-	-	-	250,000.00	-	-
10603110	Procurement of Spare Pumps and Motors for CY 2025	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	1,753,000.00	1,753,000.00	-	-	-	1,753,000.00	-	-
50203220	Procurement of Office Tables, Chairs, Cabinets and other Furnitures and Fixtures	Various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	83,700.00	83,700.00	32,000.00	31,700.00	-	20,000.00	-	-
10404690	Procurement of Water Meters, Materials, Fittings for New and Renew Installation of Water Service Connection	Commercial	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	3,192,900.00	3,192,900.00	-	-	3,192,900.00	-	-	-
50213030	Materials for Declogging Activities in East Section of Toledo City	Production & Maintenance	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	208,000.00	208,000.00	-	-	208,000.00	-	-	-
50213030	Procurement of materials, fittings for new cluster installation	Production & Maintenance	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	301,500.00	301,500.00	-	-	-	301,500.00	-	-
50213030	Materials for Riser Pipes Installation	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	Corporate Budget	369,000.00	369,000.00	-	-	-	369,000.00	-	-
50213030	Materials and fittings for repair and maintenance for Engineering and Operations Department	Production & Maintenance	NO	Competitive Bidding	Apr. 2025	Apr. 2025	Apr. 2025	Corporate Budget	1,631,000.00	1,631,000.00	-	-	-	1,631,000.00	-	-

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TOLEDO CITY WATER DISTRICT Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/End-User	is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PHP)		Admin and HR Department	Finance	Commercial	Production & Maintenance	Engineering and Construction	Remarks (brief description of Project)
					Advertising/Posting of IBREI	Submittal/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE						
50213030	Flowmeters for upgrading and correction of production meters and other minor repairs	Production & Maintenance	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	325,350.00	325,350.00	-	-	325,350.00	-	-	
50213030	Flowmeter Calibration	Production & Maintenance	NO	NP-53.5 Agency-to-Agency	Feb. 2025	Mar. 2025	Mar. 2025	Mar. 2025	30,000.00	30,000.00	-	-	30,000.00	-	-	
50213030	Pump Tenders Monthly Honoraria	Production & Maintenance	NO	Direct Contracting	Jan. 2025 to Dec. 2025	Jan. 2025 to Dec. 2025	Jan. 2025 to Dec. 2025	Jan. 2025 to Dec. 2025	1,056,000.00	1,056,000.00	-	-	1,056,000.00	-	-	
50213030	Procurement of Dosing Pump and Handheld chloride tester for Water Quality	Production & Maintenance	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	320,000.00	320,000.00	-	-	320,000.00	-	-	
50213030	Procurement of Water Meters, Fittings and Other Materials for Repair and Maintenance- Commercial Department	Commercial	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	715,650.00	715,650.00	-	-	715,650.00	-	-	
50213050	Repair and Maintenance of IT Equipment, Other Equipment and Airconditioning Units	Production & Maintenance	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	252,200.00	252,200.00	157,000.00	-	85,200.00	-	-	
50213050	PMS of Air Compressor	Production & Maintenance	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	65,000.00	65,000.00	-	-	65,000.00	-	-	
50213060	Repairs and Maintenance- Land Transportation Eqpt.	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	437,420.00	437,420.00	437,420.00	-	-	-	-	
50213070	Repairs and Maintenance - Furnitures and Fixtures	various	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	14,000.00	14,000.00	-	-	14,000.00	-	-	
50213040	Repairs and Maintenance - Other Building Structures	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	20,000.00	20,000.00	20,000.00	-	-	-	-	
10695960	Procurement of Equipment for Engineering and Operations Use	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	450,000.00	450,000.00	-	-	450,000.00	-	-	Procurement of Hammer Complete Connection Green Shower, Welding Purchase of lot at Tunnel, T.C
10691010	Monthly installment of Acquired Lot located at Tunnel, Toledo	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	862,583.26	862,583.26	862,583.26	-	-	-	-	
10696010	Procurement of 2 Units Multi-purpose Vehicle	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	1,800,000.00	1,800,000.00	-	-	1,800,000.00	-	-	Purchase of 2 Units Brand New MP Vehicle
10696010	Purchase of 2 Units Motorcycle-Admin Dept.	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	170,000.00	170,000.00	170,000.00	-	-	-	-	Purchase of 2 units motorcycle for Admin- Replacement
10696010	Repair and repainting of Isuzu Fuego	Production & Maintenance	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	275,000.00	275,000.00	-	-	275,000.00	-	-	Repair and repainting of Multicab and Isuzu Fuego
10696010	Boon: Installation for Isuzu EFI	Production & Maintenance	NO	NP-53.9 - Small Value Procurement	As Scheduled	As Scheduled	As Scheduled	As Scheduled	100,000.00	100,000.00	-	-	100,000.00	-	-	Boon Installation of Isuzu EFI
10694010	Office Renovation and Other Additional Office Structures	Admin & HR	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	100,000.00	100,000.00	100,000.00	-	-	-	-	Office Improvement and Renovation
10699020	Replacement and Rerouting of Pipeline from Tunnel PS to upper tunnel	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	300,000.00	300,000.00	-	-	300,000.00	-	-	LWUA Loan
10699020	Lateral Pipeline in Casil, Brgy. Mangit	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	256,025.00	256,025.00	-	-	256,025.00	-	-	LWUA Loan
10699020	Replacement and Rerouting of Pipeline from Tubod to also Angi	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	300,000.00	300,000.00	-	-	300,000.00	-	-	25M Landbank loan
10699020	Rehabilitation+82.84 of pump Station (WSP Program)	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	500,000.00	500,000.00	-	-	500,000.00	-	-	
10699020	Installation of Booster Pump in Tubod with tank and powerline	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	500,000.00	500,000.00	-	-	500,000.00	-	-	
10699020	Rehabilitation of pump Station (WSP Program)	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	500,000.00	500,000.00	-	-	500,000.00	-	-	
10699020	Improvement of water supply in North Section (operational fund)	Engineering & Construction	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	500,000.00	500,000.00	-	-	500,000.00	-	-	
10699020	Replacement of Dilapidated Transmission and Distribution Pipe	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	20,000,000.00	20,000,000.00	-	-	20,000,000.00	-	-	Bank Loan
10699020	Clustering and transferring of Water Meters in Central Section - 10M (rem)	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	9,000,000.00	9,000,000.00	-	-	9,000,000.00	-	-	Bank Loan
10699020	Rehabilitation of Cylindrical Steel Tank in Brgy. DAS - 5.8M (remaining)	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	2,900,000.00	2,900,000.00	-	-	2,900,000.00	-	-	Bank Loan
10699020	Procurement of Materials, Labor and Equipment for Maintenance Operations	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	2,000,000.00	2,000,000.00	-	-	2,000,000.00	-	-	Counterpart of PEWUP Projects
10699020	Procurement of Materials, Labor and Equipment for Climate Resiliency	Engineering & Construction	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	1,500,000.00	1,500,000.00	-	-	1,500,000.00	-	-	Counterpart of PEWUP Projects

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TOLEDO CITY WATER DISTRICT Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity			Estimated Budget (PHP)		Admin and HR Department	Finance	Commercial	Production & Maintenance	Engineering and Construction	Remarks (brief description of Project)
					Advertisement (Posting of Bids)	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total						
10699020	Procurement of Various Materials - Counterpart of VEI Project	Commercial	NO	Shopping	As Scheduled	As Scheduled	As Scheduled	As Scheduled	180,000.00	-	180,000.00	-	-	-	Counterpart of PEWUP Projects
10699020	Clustering and Transferring of Water Meters - Pro-people Project Phase2 (Batch 1)-Carry over from CY 2024	Commercial	NO	Competitive Bidding	As Scheduled	As Scheduled	As Scheduled	As Scheduled	3,000,000.00	-	3,000,000.00	-	-	-	Pro People Project phase 2-Carry over of budget from FY 2024
50209010	Electricity/Generation Expenses of Pump Stations	Production & Maintenance	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	24,713,008.28	24,713,008.28	-	-	-	-	Power/Electricity Expenses (Pump Stations)
50209010	Purchase Water - AFCI	Production & Maintenance	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	2,270,592.00	2,270,592.00	-	-	-	-	Purchased Water from AFCI
50209010	Purchase Water - CCC	Production & Maintenance	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	7,505,568.00	7,505,568.00	-	-	-	-	Purchased Water from CCC
50299120	Directors and Committee Members Fees	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	900,000.00	900,000.00	-	-	-	-	-
50202010	Training & Scholarship Expenses	Admin & HR	NO	NP-53.5 Agency-to-Agency	As Scheduled	As Scheduled	As Scheduled	As Scheduled	474,500.00	474,500.00	-	-	-	-	-
50201010	Travel Expenses	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	638,580.00	638,580.00	-	-	-	-	-
50299030	Representation Expenses	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	125,000.00	125,000.00	-	-	-	-	-
50210030	Extraordinary & Miscellaneous Expense	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	100,000.00	100,000.00	-	-	-	-	-
50299080	Donations	Admin & HR	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	50,000.00	50,000.00	-	-	-	-	-
50210010	Confidential Expense	Commercial	NO	Direct Contracting	As Scheduled	As Scheduled	As Scheduled	As Scheduled	36,000.00	36,000.00	-	-	-	-	-
Total:									118,128,610.13						

Prepared by

RAYMUNDO BELGADO
 BAC Secretariat

Recommending/Approving

Ma. Shireen A. Pratnagan
 BAC Chairman


Eloisa Quees Y. Zambida
 BAC Vice Chairman


Norikih Ivi V. Adlawan
 BAC Member


Jenn Embiza C. Gallego
 BAC Member


Ruby Jeanne L. Yu
 BAC Provisional Member


Geshia B. Quadra
 General Manager


OSCAR C. REYES
 Head of the Procuring Entity Date: 12/16/2024



LOCAL WATER UTILITIES ADMINISTRATION

P.O. Box 34, U.P. Post Office, Katipunan Avenue, Balaia, Quezon City
Tel. No. 8920-5581 to 89, 8920-5601 Fax No.: (632) 8922-34-34
Office of the Administrator: (02) 8929-61-07
LWUA Website: www.lwua.gov.ph



December 5, 2024

ENGR. EDGARDO NICOLAS

General Manager
Toledo City Water District
Toledo City 6038

Subject: **Debt Service Status and Debt Service Profile Certification**

Dear GM Nicolas:

This is in reply to your letter dated November 27, 2024 requesting for the Certification on Debt Service Status and Debt Service Profile of Toledo City Water District (TCWD). Please find attached requested Certification of the approval of TCWD's Corporate Operating Budget for the Fiscal Year 2025 as required by the Department of Budget and Management per Corporate Budget Circular No. 25 dated October 24, 2023.

We hope that we were able to assist you on your request.

Very truly yours,


MARIA ROSAN D. PEREZ
Deputy Administrator
Financial Service

Encl. Loan Profile Certification



LOCAL WATER UTILITIES ADMINISTRATION

P.O. Box 34, U.P. Post Office, Katipunan Avenue, Balara, Quezon City
Tel. No. 8920-5581 to 89, 8920-5601 Fax No.: (632) 8922-34-34
Office of the Administrator: (02) 8929-61-07
LWUA Website: www.lwua.gov.ph



December 5, 2024

CERTIFICATION

This is to certify that **TOLEDO CITY WATER DISTRICT (TCWD)**, is current in its monthly debt servicing to LWUA as of **November 30, 2024**. Below is the Debt Service Profile of TWCD as of this date:

L.A. No.	4-2568	4-2710	4-2876
Loans Granted	₱ 73,710,000.00	₱ 8,638,406.35	₱ 25,000,000.00
Loans Availed	₱ 50,569,171.52	₱ 8,638,406.35	₱ 21,725,702.93
Loan Outstanding	₱ 42,492,223.52	₱ 1,273,212.35	₱ 21,725,702.93
Funding	ICG	Arrears Loan	ICG
Loan Status	Amortizing	Amortizing	On-going
Debt Service Status	Current	Current	Current




This certification is being issued for the approval of TCWD’s Corporate Operating Budget for the Fiscal Year 2025 as a requirement of the Department of Budget and Management per Corporate Budget Circular No. 25 dated October 24, 2023.


MARIA ROSAN D. PEREZ
 Deputy Administrator
 Financial Service

**CORPORATE OBJECTIVES, PRIORITIES AND PERFORMANCE MEASURES
FY 2025**

DEPARTMENT: TOLEDO CITY WATER DISTRICT
CORPORATE PROFILE:
 Toledo City Water District is a water service utility that aims to provide sufficient, safe, potable and affordable water ensuring public health and welfare; thus, improving the quality of life of the people of Toledo City.
 A. Brief Statement of Corporate Objectives:
 B. Corporate Priorities for the Budget Year
 C. Major Programs and Projects
PERFORMANCE MEASUREMENT
PART A. FINANCIAL PERFORMANCE (in Thousand Pesos)

Programs/Sub-Program	2022 AUDITED				2023 ACTUAL				2024 ESTIMATES				2025 PROPOSAL			
	Borrowings		Corporate Funds		Borrowings		Corporate Funds		Borrowings		Corporate Funds		Borrowings		Corporate Funds	
	NG Support	TOTAL	NG Support	TOTAL	NG Support	TOTAL	NG Support	TOTAL	NG Support	TOTAL	NG Support	TOTAL	NG Support	TOTAL	NG Support	TOTAL
I. General Administration and Support Services	P1. Financial Viability & Sustainability of the WD Operations	Collection Ratio Operating Ratio Current Ratio	Submission of five financial reports i.e. Balance Sheet, Statement of Income & Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statements, Report on Aging of Cash Advance	Submission of Monthly Data Sheet, Financial Statements, Microbiological/Physical/Chemical/Chlorine residual Report/ Approved WD Budgets w/ Annual Procurement Plan/ Annual Report	26,824	26,824	29,930	29,930	32,554	32,554	35,831	35,831				
	P2. Compliance with COA reporting requirements in accordance with content & period of submission															
	P3. Compliance with LWUA reporting requirements in accordance to content & period submission															
II. Support to Operations	P1. Staff Productivity Index		1 position for every 120 service connection (-> 1:120)	Personnel Development & Productivity Enhancement												
	P2. Reasonables/Affordability		Affordability of water rates to consumers with access connections. Water rate for the 1st cu.m should not exceed 5% of the average income of the LG	Implementation of Senior Citizens Discount												
	P3. Customer Satisfaction		Percentage of Customer complaints acted upon against received complaints	Improved response time on filed complaint due to high consumptions, repairing busted pipelines												
III. OPERATIONS	a. Water Facility Service Management	P1. (Quantity) Access to potable water	Percentage of barangay with access to potable water against the total number of barangays within the coverage of the LWD	Water Expansion Project	2,417	2,417			4,425	4,425	3,436	3,436				
		P2. (Quality) Reliability of Service	Percentage of household connections receiving 24/7 supply of water	Water Source Development/ Maintenance of Pumping Station	603	603	2,235	949	178	178	29,000	29,000	5,100	5,100		
		P3. (Timeliness) Adequacy	Source capacity of TCWD to meet demands for 24/7 supply of water	Water Source Development	1,955	1,955		771								
	b. Water Distribution Service Management	P1. (Quantity) Non Revenue Water	Percentage of unbilled water to production	Proper Monitoring of Water (chlorine residual requirements) from Jan. 1 to Dec 31	1,013	1,013		1,628			1,947	1,947	2,139	2,139		
		P2. (Quality) Potability	Average response time to restore service when there are interruptions based on the Citizen's Charter of TCWD approved by the CSC	Improved response time on repairing busted pipelines	4,699	4,699		5,093			5,006	5,006	4,957	4,957		
		P3. (Timeliness) Adequacy (reliability of service)														

Prepared By:  Viva Natibala Ligan, Corporate Analyst
 Recommended Approval:  Delina L. Reyes, Department Manager, Admin. Finance & Accounting Services
 Approved by:  Edgardo G. Nicolas, General Manager
 Date: _____

**CORPORATE OBJECTIVES, PRIORITIES AND PERFORMANCE MEASURES
FY 2025**

DEPARTMENT: CORPORATION: TOLEDO CITY WATER DISTRICT									
II. CORPORATE PERFORMANCE MEASURES									
PART B. PHYSICAL PERFORMANCE									
STRATEGIC OBJECTIVES		STRATEGIC MEASURES		VALIDATED BASELINE DATA		ACTUAL	TARGETS	PROPOSED	
				2021	2022	2023	2024	2025	
General Administration and Support Services	P1 Financial Viability & Sustainability of the WD Operations	Collection Ratio	1. Strengthening Collection Policy	77%	80%	81%	83%	83%	
		Operating Ratio	2. Reduction of delinquent accounts through strict implementation of disconnection policy	83%	88%	91%	89%	88%	
	Current Ratio	Submission of Accounting Reports	1.08:1	1.21:1	1.67:1	1.87:1	2.19:1		
	P2. Compliance with COA reporting requirements in accordance with content & period of submission	Submission of five financial reports i.e Balance Sheet, Statement of Income & Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement, Report on Aging of Cash Advance			100%	100%	100%	100%	
	P3. Compliance with LWUA reporting requirements in accordance to content & period submission	Submission of Monthly Data Sheet, Financial Statements, Microbiological/Physical/ Chemical/ Chlorine residual Report/ Approved WD Budget w/ Annual Procurement Plan/ Annual Report	Submission of Accounting Reports	100%	100%	100%	100%	100%	
SUPPORT TO OPERATIONS	P1. Staff Productivity Index	1 position for every 120 service connection (=>1:120)	Personnel Development & Productivity Enhancement	1:192 (84 EE ; 16,121 SC)	1:204 (85 EE ; 17,333 SC)	1:204 (87 EE ; 17,714 SC)	1:209 (97 EE ; 20,267 SC)	1:222 (94 EE ; 20,838 SC)	
	P2. Reasonables/Affordability	Affordability of water rates to consumers with access connections. Water rate for the 1st cu.m should not exceed 5% of the average income of the LIG	Implementation of Senior Citizens Discount	0.61% (156/25,667 based on ave. income for Central Visayas 2018 PSA)	0.78% (200/25,667 based on ave. income for Central Visayas 2018 PSA)	0.78% (200/25,667 based on ave. income for Central Visayas 2018 PSA)	0.78% (200/25,667 based on ave. income for Central Visayas 2018 PSA)	0.82% (200/24,400 based on ave. income for Cebu 2023)	
	P3. Customer Satisfaction	Percentage of Customer complaints acted upon against received complaints	Improved response time on filed complaint due to high consumptions, repairing busted pipelines	76%	100%	93%	100%	100%	
OPERATIONS	1. Water Facility Service Management	P1. (Quantity) Access to potable water	Percentage of barangay with access to potable water against the total number of barangays within the coverage of the LWD	Water Expansion Project	55% (21 out of 38 barangays)	55% (21 out of 38 barangays)	58% (22 out of 38 barangays)	61% (23 out of 38 barangays)	100% (38 out of 38 barangays)
		P2. (Quality) Reliability of Service	Percentage of household connections receiving 24/7 supply of water	Water Source Development/ Maintenance of Pumping Station	64%	74%	57%	75%	80%
		P3 (Timeliness) Adequacy	Source capacity of TCWD to meet demands for 24/7 supply of water	Water Source Development	238 LPS (20,344 cum/day)	255 LPS (21,797 cum/day)	256 LPS (21,883 cum/day)	256 LPS (21,883 cum/day)	256 LPS (21,883 cum/day)
	2. Water Distribution Service Management	P1. (Quantity) Non Revenue Water	Percentage of unbilled water to production	1. Implementation of NRW Reduction Projects	32%	36%	38%	37%	38%
		P2. (Quality) Potability	Average deviation from PNSDW (chlorine residual requirements) from Jan 1 to Dec 31	Proper Monitoring of Water Quality	200 days x 25 = 5,000 within 0.3ppm to 1.5ppm	200 days x 23 = 4,600 within 0.3ppm to 1.5ppm	322 days x 23 samples per month = 7,406 tested (less 281) = 7,125 within 0.3ppm to 1.5ppm)	23 strategic locations daily (30 days average per month for 12 mos) or 360 days Total Nos. = 8,280 chlorine residual results within 0.3ppm to 1.5ppm)	27 strategic locations daily (30 days average per month for 12 mos) or 360 days Total Nos. = 9,720 chlorine residual results within 0.3ppm to 1.5ppm)
		P3 (Timeliness) Adequacy /reliability of service	Average response time to restore service when there are interruptions based on the Citizen's Charter of TCWD approved by the CSC	Improved response time on repairing busted pipelines	Major Repair: 38.7 Minor Repair: 0.26	Major Repair: 30.0 Minor Repair: 1.50	Major Repairs: 0.13hr (1.74hrs monthly average with 13 major breakdowns) Minor Repairs: 0.01hr (1hr monthly average with 85 minor breakdowns)	Major Repairs: 0.20hr (3hrs monthly average with 15 major breakdowns) Minor Repairs: 0.01hr (1.5hr monthly average with 120 minor breakdowns)	Major Repairs: 0.20hr (3hrs monthly average with 15 major breakdowns) Minor Repairs: 0.01hr (1.5hr monthly average with 120 minor breakdowns)

Prepared By:

VIVA FATIMA M. LIGAN
Sr. Corporate Budget Analyst

Certified Correct

JEAN ALINE C. LABRIA
Division Manager
Finance & Accounting Services

Recommending Approval

DELINA L. DELOS REYES
Department Manager
Admin, Finance & Accounting Services

Approved by:

EDGARDO G. NICOLAS
General Manager

STATEMENT OF FINANCIAL POSITION
(In Thousand Pesos)
Fiscal Year 2025

DEPARTMENT:

CORPORATION: TOLEDO CITY WATER DISTRICT

PARTICULARS	FY 2022 (Audited)	FY 2023 (Actual)	FY 2024 (Estimates)	FY 2025 (Proposal)	Remarks
ASSETS					
Current Assets					
Cash and Cash Equivalents	7,521	11,570	7,022	4,222	
Receivables	18,531	15,754	16,369	15,910	
Inventories	10,275	8,907	6,719	7,103	
Other Current Assets	3,920	9,077	17,080	22,583	
Total Current Assets	40,247	45,307	47,191	49,819	
Non-Current Assets					
Property, Plant and Equipment	120,386	129,374	127,735	157,839	
Other Non-Current Assets	12,120	868	13,007	18,743	
Total Non-Current Assets	132,506	130,242	140,742	176,582	
TOTAL ASSETS	172,753	175,549	187,933	226,400	
LIABILITIES					
Current Liabilities					
Financial Liabilities	20,384	15,719	14,589	10,401	
Inter/Intra-Agency Payables	2,229	2,440	1,777	1,610	
Trust Liabilities	94	94	99	99	
Deferred Credits/Unearned Income	1,021	641	261	-	
Provisions	7,101	7,242	8,417	10,577	
Other Payables	2,457	992	31	31	
Total Current Liabilities	33,287	27,128	25,174	22,718	
Non-Current Liabilities					
Financial Liabilities	58,895	65,259	68,644	97,004	
Trust Liabilities	-	-	-	-	
Total Non-Current Liabilities	58,895	65,259	68,644	97,004	
TOTAL LIABILITIES	92,182	92,388	93,817	119,722	
NET ASSETS/EQUITY					
Government Equity	67,537	67,230	67,537	67,537	
Unrealized Gain/(Loss)	13,034	15,932	26,579	39,142	
TOTAL NET ASSETS/EQUITY	80,571	83,161	94,116	106,678	
TOTAL LIABILITIES AND EQUITY	172,753	175,549	187,933	226,400	

Prepared By:


VIVA FATMA M. LIGAN
Sr. Corporate Budget Analyst

Certified Correct:


JEAN AILENE C. LAGRIA
Division Manager
Finance & Accounting Services

Recommending Approval:


DELINA L. DELOS REYES
Department Manager
Admin, Finance & Accounting Services

Approved by:


EDGARDO G. NICOLAS
General Manager

Date:

Month/Day/Year

STATEMENT OF FINANCIAL PERFORMANCE

(In Thousand Pesos)

Fiscal Year 2025

Cash Basis Accrual Basis

DEPARTMENT: TOLEDO CITY WATER DISTRICT					
CORPORATION: TOLEDO CITY WATER DISTRICT					
PARTICULARS	FY 2022 (Audited)	FY 2023 (Actual)	FY 2024 (Estimates)	FY 2025 (Proposal)	Remarks
I. REVENUES					
Operating Revenues	112,316	123,707	129,300	145,050	
Other Revenues	4,226	380	1,648	261	
II. COST OF SALES	33,880	33,996	33,136	36,628	
III. GROSS PROFIT	82,662	90,091	97,813	108,683	
IV. CURRENT OPERATING EXPENSES					
Personnel Services (DBM Forms 703-A/A2)	46,531	49,680	51,844	57,839	
Maintenance and Other Operating Expenses (DBM Form 703-B)	16,075	17,498	18,317	19,901	
Others					
Financial Expenses (DBM Form 703-B)	4,540	4,399	4,467	5,139	
Non-cash Expenses					
Depreciation of fixed assets	9,549	11,262	11,806	12,841	
Other non-cash expenses	2,335	150	611	400	
V. Surplus/(Deficit) from Current Operations	3,632	7,101	10,768	12,563	
VI. INCOME TAX					
VII. NET PROFIT/(LOSS) AFTER INCOME TAX					
Add/Deduct:					
Financial Assistance/Subsidy					
Sale of Assets					
Gains					
Losses					
VII. SURPLUS/(DEFICIT) FOR THE PERIOD	3,632	7,101	10,768	12,563	

Prepared By:	Certified Correct	Recommending Approval	Approved by:	Date:
				
VIVA FATIMA M. LIGAN Sr. Corporate Budget Analyst	JEAN AILINE C. LAGRIA Division Manager Finance & Accounting Services	DELINA DE LOS REYES Department Manager Admin, Finance & Accounting Services	EDGARDO G. NICOLAS General Manager	

SUMMARY OF PERSONNEL SERVICES
(Amounts In Thousand Pesos, Except Number of Positions)

DEPARTMENT:				
CORPORATION: TOLEDO CITY WATER DISTRICT				
PARTICULARS	FY 2022	FY 2023	FY 2024	FY 2025
	(Audited)	(Actual)	(Estimates)	(Proposal)
STAFFING SUMMARY				
Board of Directors/Trustees				
Number of Positions	4	5	5	5
Amount	658	831	831	900
Permanent				
Number of Positions	83	83	85	86
Amount	46,531	49,680	51,844	57,839
Contractual				
Number of Positions	2	4	7	4
Amount	438	1,663	1,604	757
Casual				
Number of Positions				
Amount				
Total Number of Positions	89	92	97	95
Total Amount	47,628	52,175	54,279	59,496
SUMMARY OF SALARIES /WAGES AND OTHER COMPENSATION				
Salaries and Wages	26,541	29,680	32,114	35,356
Permanent	26,103	28,017	30,511	34,600
Contractual	438	1,663	1,604	757
Casual				
Standard Allowances	7,592	7,831	8,331	8,809
Personnel Economic Relief Allowance	1,977	1,967	1,979	2,044
Uniform/Clothing Allowance	492	486	581	595
Mid-Year Bonus	2,259	2,487	2,676	2,752
Year-end Bonus	2,449	2,486	2,675	2,988
Cash Gift	416	406	420	430
Specific Purpose Allowances	2,122	2,194	2,103	2,016
Representation and Transportation Allowance	1,516	1,522	1,590	1,488
Per Diem				
Honoraria	37	59	48	
Subsistence Allowance				
Night Shift Differential				
Quarters Allowance				
Teller's Allowance				
Overtime Pay	569	614	466	528
Incentives and Benefits	2,329	3,447	2,007	2,797
Anniversary Bonus	249			
Rice Allowance				
Children's Allowance				
Gratuity Pay	4	29		
Medical/Dental/Optical Benefits				602
Longevity Pay	15	205	10	45
Hazard Pay		19	23	
Productivity Enhancement Incentive (PEI)	413	415	396	430
Service Recognition Incentive (SRI)	1,648	1,660	1,578	1,720
Collective Negotiation Agreement (CNA) Incentive		1,119		
Fixed Expenditures	3,940	4,292	4,875	5,297
Employees Compensation Insurance Premium	98	98	99	102
Pag-IBIG Contribution	99	98	189	204
PhilHealth Contribution	523	565	787	839
Retirement and Life Insurance Premium	3,221	3,531	3,799	4,152
Separation and Retirement Benefits	4,446	3,899	4,017	4,320
Terminal Leave	4,446	3,899	4,017	4,320
Retirement Benefits				
(Add additional allowances/benefits, if any)				
GRAND TOTAL	46,970	51,344	53,448	58,596

Prepared By:

Certified Correct:

Recommending Approval:

Approved by:

Date:

VIVA FATIMA M. LIGAN
Sr. Corporate Budget Analyst

JENEYB C. SINGH
SRMO-A

DELINA L. DELOS REYES
Department Manager
Admin, Finance & Accounting Services

EDGARDO G. NICOLAS
General Manager

Month/Day/Year

DETAILS OF SALARIES & OTHER COMPENSATIONS OF PERMANENT, CONTRACTUAL, AND CASUAL POSITIONS

(Amounts in Thousand Pesos, Except Number of Positions)

[] FY 2022 (Audited); [] FY 2023 (Actual); [] FY 2024 (Estimates); [X] FY 2025 (Proposal)

DEPARTMENT: CORPORATION:	TOLEDO CITY WATER DISTRICT										Separation and Retirement Benefits				Total Personnel Services (14+19+22) (23)												
	Authorized No. of Positions (For permanent positions, based on the latest DBM-GCC-approved OSSP)		Standard Allowance				Specific Purpose Allowance				Fixed Expenditures																
	Permanent Contractual	Casual	PERA	Clothing/Uniform Allowance	Mid-Year Bonus	Year-End Bonus	Cash Gift	RATA	Honoraria	Overtime Pay	Medical Allowance	Longevity Pay	PEI	SRI		Sub-total (sum of 1 to 13) (14)	Employees Compensation Insurance Premium (15)	Pag-IBIG Contribution (16)	Phil-Health Contribution (17)	Retirement & Life Insurance Premium (18)	Sub-Total (sum 15 to 18) (19)	Terminal Leave (20)	Retirement Benefits (21)	Sub-Total (sum 20 to 21) (22)			
No.	Grade	Step	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)		
Sub-Total	13		6,001	288	77	471	529	65	348	-	39	91	30	65	260	8,264	14	29	145	720	909	765	-	765	9,938		
B4. Commercial Services Department																											
Department Manager B	1	25	1,362	24	7	113	113	5	204	-	-	7	-	5	20	1,861	1	2	30	163	197	164	-	164	2,222		
Division Manager B	1	23	1,063	24	7	89	89	5	144	-	-	7	-	5	20	1,452	1	2	27	128	158	128	-	128	1,738		
Senior Utilities/Customer Service Officer	1	18	308	12	-	-	51	5	-	-	-	7	-	5	20	408	1	1	8	37	46	74	-	74	529		
Utilities/Customer Services Officer B	1	14	453	24	7	38	38	5	-	-	-	7	-	5	20	408	1	1	8	37	46	74	-	74	529		
Utilities/Customer Services Officer B	1	14	222	12	7	37	-	-	-	-	-	-	-	5	20	596	1	2	11	54	69	55	-	55	720		
Utilities/Customer Services Officer B	1	14	222	12	7	37	-	-	-	-	-	-	-	5	20	278	1	1	6	27	34	-	-	34	312		
Data Encoder-Controller	1	10	317	24	7	26	26	5	-	10	-	7	-	5	20	283	1	1	6	38	50	38	-	38	317		
Utilities/Customer Services Asst. B	1	10	317	24	7	26	26	5	-	10	-	7	-	5	20	448	1	2	8	38	50	38	-	38	536		
Utilities/Customer Services Asst. B	1	10	307	24	7	26	26	5	-	10	-	7	-	5	20	448	1	2	8	38	50	38	-	38	536		
Utilities/Customer Services Asst. B	1	10	307	24	7	26	26	5	-	10	-	7	-	5	20	436	1	2	8	37	48	37	-	37	521		
Utilities/Customer Services Asst. C	1	8	267	24	7	22	22	5	-	8	-	7	-	5	20	436	1	2	8	37	48	37	-	37	521		
Utilities/Customer Services Asst. C	1	8	267	24	7	22	22	5	-	8	-	7	-	5	20	393	1	2	7	32	42	46	-	46	467		
Utilities/Customer Services Asst. C	1	8	131	12	7	22	22	-	-	8	-	7	-	5	20	388	1	2	7	32	42	32	-	32	462		
Data Encoder	1	7	241	24	7	20	20	5	-	8	-	7	-	5	20	180	1	1	3	16	21	21	-	21	201		
Utilities/Customer Services Asst. D	1	7	241	24	7	20	20	5	-	8	-	7	-	5	20	357	1	2	6	29	39	29	-	29	425		
Utilities/Customer Services Asst. D	1	6	234	24	7	20	20	5	-	7	-	7	-	5	20	349	1	2	6	28	38	28	-	28	415		
Utilities/Customer Services Asst. D	1	6	234	24	7	20	20	5	-	7	-	7	-	5	20	349	1	2	6	28	38	28	-	28	415		
Utilities/Customer Services Asst. D	1	6	227	24	7	19	19	5	-	7	-	7	-	5	20	341	1	2	6	28	38	28	-	28	415		
Utilities/Customer Services Asst. D	1	6	190	20	7	-	19	5	-	7	-	7	-	5	20	280	1	2	5	23	30	27	-	27	338		
Administration Services Aide	1	4	208	24	7	17	17	5	-	7	-	7	-	5	20	317	1	2	5	25	34	25	-	25	376		
Administration Services Aide	1	4	203	24	7	17	17	5	-	6	-	7	-	5	20	312	1	2	5	24	33	25	-	25	369		
Sub-Total	19		7,623	464	140	616	642	95	348	-	122	133	10	95	380	10,668	23	46	187	915	1,171	928	-	928	12,767		
B5. Engineering & Operations Department																											
Department Manager B	1	25	1,362	24	7	113	113	5	204	-	-	7	-	5	20	1,861	1	2	30	163	197	164	-	164	2,222		
Division Manager B	1	23	1,063	24	7	89	89	5	144	-	-	7	-	5	20	1,452	1	2	27	128	158	128	-	128	1,738		
Water/Sewerage Maintenance General Fore	1	18	308	12	-	-	51	5	-	-	-	7	-	5	20	408	1	1	8	37	46	74	-	74	529		
Supervising Engineer A	1	18	308	12	-	-	51	5	-	-	-	7	-	5	20	408	1	1	8	37	46	74	-	74	529		
Senior Project Planning and Development C	1	16	267	12	7	44	-	-	-	-	-	7	-	5	20	408	1	1	8	37	46	74	-	74	529		
Water/Sewerage Maintenance Head	1	16	267	12	7	44	-	-	-	-	-	7	-	5	20	408	1	1	8	37	46	74	-	74	529		
Water/Sewerage Maintenance Head	1	16	261	12	7	44	44	5	-	-	-	7	-	5	20	330	1	1	7	32	40	63	-	63	457		
Engineer A	1	14	222	12	7	37	-	-	-	-	-	7	-	5	20	278	1	1	6	27	34	-	-	34	312		
Engineer A	1	14	222	12	7	37	-	-	-	-	-	7	-	5	20	278	1	1	6	27	34	-	-	34	312		
Project Planning & Development Officer B	1	13	413	24	7	34	34	5	-	10	-	7	-	5	20	550	1	2	10	50	63	50	-	50	663		
Water/Sewerage Maintenance Man A	1	12	387	24	7	32	32	5	-	10	-	7	-	5	20	519	1	2	10	46	60	47	-	47	626		
Sr Water/Sewerage Maintenance Man A	1	12	193	12	-	-	32	5	-	7	-	7	-	5	20	275	1	1	5	23	30	47	-	47	529		
Sr Water/Sewerage Maintenance Man A	1	12	193	12	-	-	32	5	-	7	-	7	-	5	20	275	1	1	5	23	30	47	-	47	529		
Sr Water/Sewerage Maintenance Man A	1	12	193	12	7	32	-	-	-	-	-	7	-	5	20	245	1	1	5	23	30	47	-	47	529		
Sr Water/Sewerage Maintenance Man A	1	12	193	12	7	32	-	-	-	-	-	7	-	5	20	245	1	1	5	23	30	47	-	47	529		
Sr Water/Sewerage Maintenance Man A	1	12	193	12	7	32	-	-	-	-	-	7	-	5	20	275	1	1	5	23	30	47	-	47	529		
Sr Water/Sewerage Maintenance Man A	1	12	193	12	7	32	-	-	-	-	-	7	-	5	20	275	1	1	5	23	30	47	-	47	529		
Sr Water/Sewerage Maintenance Man A	1	10	312	24	7	26	26	5	-	11	-	7	-	5	20	443	1	2	8	37	49	38	-	38	530		
Engineering Assistant A	1	10	156	12	7	26	26	-	-	19	-	7	-	5	20	220	1	1	4	19	24	-	-	24	244		
Sr Water/Sewerage Maintenance Man B	1	10	309	24	7	26	26	5	-	11	-	7	-	5	20	212	1	1	4	19	24	-	-	24	244		
Sr Water Resources Facilities Operator A	1	10	309	24	7	26	26	5	-	11	-	7	-	5	20	212	1	1	4	19	24	-	-	24	244		
Sr Water Resources Facilities Operator A	1	10	309	24	7	26	26	5	-	11	-	7	-	5	20	212	1	1	4	19	24	-	-	24	244		
Engineering Assistant A	1	10	154	12	-	-	26	5	-	11	-	7	-	5	20	239	1	1	4	19	24	-	-	24	237		
Sr Water Resources Facilities Operator A	1	10	307	24	7	26	26	5	-	11	-	7	-	5	20	239	1	1	4	19	24	-	-	24	237		
Sr Water Resources Facilities Operator A	1	10	307	24	7	26	26	5	-	11	-	7	-	5	20	239	1	1	4	19	24	-	-	24	237		
Sr Water/Sewerage Maintenance Man B	1	10	154	12	7	26	26	5	-	11	-	7	-	5	20	437	1	2	8	37	48	37	-	37	530		
Computer Operator	1	9	279	24	7	23	23	-	-	10	-	7	-	5	20	209	1	1	4	209	24	-	-	24	233		
Engineering Assistant B	1	8	132	12	7	22	23	5	-	10	-	7	-	5	20	403	1	2	7	33	44	34	-	34	481		
Water Resources Facilities Operator A	1	8	260	24	7	22	22	5	-	16	-	7	-	5	20	189	1	1	3	16	21	-	-	21	210		
Water/Sewerage Maintenance Man A	1	8	257	24	7	21	21	5	-	9	-	7	-	5	20	380	1	2	6	31	41	31	-	31	453		
Plant Electrician C	1	8	257	24	7	21	21	5	-	9	-	7	-	5	20	377	1	2	6	31	41	31	-	31	449		
Water Resources Facilities Operator A	1	8	257	24	7	21	21	5	-	9	-	7	-	5	2												

DETAILS OF SALARIES & OTHER COMPENSATIONS OF PERMANENT, CONTRACTUAL, AND CASUAL POSITIONS
 (Amounts in Thousand Pesos, Except Number of Positions)
 | FY 2022 (Audited) ; | FY 2023 (Actual) ; | FY 2024 (Estimates) ; | X | FY 2025 (Proposal)

DEPARTMENT: CORPORATION:	TOLEDO CITY WATER DISTRICT										Fixed Expenditures				Separation and Retirement Benefits				Total Personnel Services (14+19+22)							
	Authorized No. of Positions (For permanent positions, based on the latest DBM-GCG-approved OSSP)	Permanent Contractual	Casual	No.	Grade	Step	Basic Salary			Specific Purpose Allowance			Incentives and Benefits			Sub-total (sum of 1 to 13)				Employees Compensation Insurance Premium (15)	Pag-BIG Contribution (16)	PhilHealth Contribution (17)	Retirement & Life Insurance Premium (18)	Sub-Total (sum 15 to 18)	Terminal Leave (20)	Retirement Benefits (21)
PERA (2)							Clothing/Uniform Allowance (3)	Mid-Year Bonus (4)	Year-End Bonus (5)	Cash Gift (6)	RATA (7)	Honoraria (8)	Overtime Pay (9)	Medical Allowance (10)	Longevity Pay (11)	PEI (12)	SRI (13)	Sub-total (sum of 1 to 13) (14)								
	1	8	1	1	8	1	257	24	7	21	21	5	5	20	13	377	1	2	6	31	20	31	31	449	(23)	449
	1	8	1	1	8	1	257	24	7	21	21	5	5	20	13	377	1	2	6	31	20	31	31	449		449
	1	8	1	1	8	1	257	24	7	21	21	5	5	20	13	377	1	2	6	31	20	31	31	449		449
	1	8	1	1	8	1	257	24	7	21	21	5	5	20	13	377	1	2	6	31	20	31	31	449		449
	1	6	1	1	6	1	234	24	7	20	20	5	5	20	13	350	1	2	6	31	20	31	31	449		449
	1	6	5	1	6	5	234	24	7	20	20	5	5	20	13	350	1	2	6	31	20	31	31	449		449
	1	6	4	1	6	4	233	24	7	19	19	5	5	20	13	353	1	2	6	31	20	31	31	449		449
	1	6	1	1	6	1	227	24	7	19	19	5	5	20	13	347	1	2	6	31	20	31	31	449		449
	1	6	1	1	6	1	227	24	7	19	19	5	5	20	13	342	1	2	6	31	20	31	31	449		449
	1	6	1	1	6	1	114	12	7	19	19	-	-	8	8	160	1	1	3	14	1	14	18	178		178
	1	6	1	1	6	1	227	24	7	19	19	5	5	20	13	342	1	2	6	31	20	31	31	449		449
Sub-Total	35						12,713	840	245	1,020	1,098	175	348	311	245	45	175	700	84	314	1,526	1,965	1,588	1,588	21,424	
Total Permanent Positions	86						34,600	2,044	595	2,752	2,988	430	1,488	528	602	430	1,720	204	839	4,152	5,297	4,320	4,320	57,939		
C. Contractual																										
C1. Administrative & HR Department																										
Admin-Job Order	2						264																			
Admin-Contractual							26																			
Sub-Total	2						290																			
C2. Finance & Accounting Department																										
Finance-Contractual							79																			
Sub-Total	0						79																			
C3. Commercial Services Department																										
Commercial - Contractual							123																			
Sub-Total	0						123																			
C4. Engineering & Operations Department																										
Maintenance-Job Order	2						264																			
Sub-Total	2						264																			
Total Contractual Positions	4						757																			
D. Casual																										
D1. Program																										
D2. Locally-Funded Project																										
D3. Foreign-Assisted Project																										
Sub-Total	0						0																			
GRAND TOTAL	95						35,356	2,044	595	2,752	2,988	430	1,488	900	602	430	1,720	204	839	4,152	5,297	4,320	4,320	59,496		

Prepared By: **VIVAPATRIA M. LUGAN**
Sr. Corporate Budget Analyst

Capital Correct: **JENEBY R. SINGH**
Sr. Industrial Relations Mgmt Officer A

Recommended Approval: **DELINAIL DELOS REYES**
Department Manager
Admin, Finance & Accounting Services

Approved By: **EDGARDO G. NICOLAS**
General Manager

Date: _____

DETAILS OF SALARIES & OTHER COMPENSATIONS OF PERMANENT, CONTRACTUAL, AND CASUAL POSITIONS
 (Amounts in Thousand Pesos, Except Number of Positions)
 [] FY 2022 (Audited); [] FY 2023 (Actual); [X] FY 2024 (Estimates); [] FY 2025 (Proposal)

DEPARTMENT: CORPORATION:	TOLEDO CITY WATER DISTRICT										Sub-total (sum of 1 to 13)	Fixed Expenditures					Separation and Retirement Benefits			Total (sum of 1 to 21)					
	Authorized No. of Positions (For permanent positions, based on the latest DBM-COG-approved OSSP)		Basic Salary		Standard Allowance			Specific Purpose Allowance				Incentives and Benefits			Employees Compensation Premium (15)	Pag-IBIG Contribution (16)	PhilHealth Contribution (17)	Retirement & Life Insurance Premium (18)	Sub-Total (sum 15 to 18)		Terminal Leave (20)	Retirement Benefits (21)	Sub-Total (sum 20 to 21)		
	Permanent	Contractual	PERA	Clothing/Uniform Allowance	Mid-Year Bonus	Year-End Bonus	Cash Gift	RATA	Hazard Pay	Overtime Pay		Honoraria	Longevity Pay	PEI										SRI	
No.	Grade	Step	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	
PARTICULARS																									
1	23	1	963	24	7	84	84	5	144	-	6	6	5	5	20	1,342	1	2	18	120	142	123	123	1,044	1,409
Utilities/Customer Services Officer B																									
1	14	3	416	24	7	36	36	5	5	-	-	5	5	20	550	1	2	8	52	64	55	55	64	55	55
Utilities/Customer Services Officer B																									
1	14	1	408	24	7	35	35	5	5	-	6	5	5	20	546	1	2	6	51	61	54	54	61	54	54
Utilities/Customer Services Officer B																									
1	10	4	288	24	7	25	25	5	9	-	-	5	5	20	408	1	2	6	36	46	39	39	46	39	39
Utilities/Customer Services Asst. B																									
1	10	4	288	24	7	25	25	5	9	-	-	5	5	20	408	1	2	6	36	46	39	39	46	39	39
Data Encoder/Controller																									
1	10	1	281	24	7	24	24	5	9	-	-	5	5	20	400	1	2	5	35	44	39	39	44	39	39
Utilities/Customer Services Asst. B																									
1	10	1	281	24	7	24	24	5	9	-	-	5	5	20	400	1	2	5	35	44	39	39	44	39	39
Utilities/Customer Services Asst. B																									
1	8	4	243	12	2	21	21	5	8	-	-	5	5	20	354	1	2	3	18	23	38	38	23	38	38
Utilities/Customer Services Asst. C																									
1	8	4	243	12	2	21	21	5	8	-	-	5	5	20	354	1	2	3	18	23	38	38	23	38	38
Utilities/Customer Services Asst. C																									
1	8	4	243	12	2	21	21	5	8	-	-	5	5	20	354	1	2	3	18	23	38	38	23	38	38
Utilities/Customer Services Asst. C																									
1	8	1	236	24	7	21	21	5	8	-	-	5	5	20	359	1	2	6	20	29	32	32	29	32	32
Utilities/Customer Services Asst. C																									
1	8	1	236	24	7	21	21	5	8	-	-	5	5	20	359	1	2	6	20	29	32	32	29	32	32
Utilities/Customer Services Asst. C																									
1	6	4	118	12	2	19	19	5	7	-	-	5	5	20	346	1	2	6	29	38	32	32	38	32	32
Utilities/Customer Services Asst. D																									
1	6	4	118	12	2	19	19	5	7	-	-	5	5	20	346	1	2	6	29	38	32	32	38	32	32
Utilities/Customer Services Asst. D																									
1	6	4	215	24	7	19	19	5	7	-	-	5	5	20	353	1	2	6	29	38	32	32	38	32	32
Utilities/Customer Services Asst. D																									
1	6	4	215	24	7	19	19	5	7	-	-	5	5	20	353	1	2	6	29	38	32	32	38	32	32
Utilities/Customer Services Asst. D																									
1	4	4	191	24	7	17	17	5	6	-	-	5	5	20	291	1	2	9	23	26	26	26	26	26	26
Administration Services Aide																									
1	4	3	190	24	7	16	16	5	6	-	-	5	5	20	290	1	2	9	23	26	26	26	26	26	26
Administration Services Aide																									
1	4	2	188	24	7	16	16	5	6	-	-	5	5	20	288	1	2	5	23	32	26	26	26	26	26
Administration Services Aide																									
Sub-Total	19		6,664	447	126	556	561	100	348	117	12	5	89	356		9,381	22	45	151	826	1,044	894	-	1,409	894
85. Engineering & Operations Department																									
1	25	2	1,255	24	7	109	109	5	204	-	-	5	5	20	1,738	1	2	30	157	190	160	160	190	160	160
Department Manager B																									
1	23	4	504	24	7	88	88	5	72	-	-	5	5	20	746	1	1	6	63	71	64	64	71	64	64
Division Manager B																									
1	16	4	494	24	7	43	43	5	144	-	6	5	5	20	1,342	1	2	18	120	142	123	123	142	123	123
Water/Sewerage Maintenance Head																									
1	14	1	408	24	7	35	35	5	5	-	-	5	5	20	540	1	2	5	51	60	54	54	60	54	54
Engineer A																									
1	14	1	408	24	7	35	35	5	5	-	-	5	5	20	540	1	2	5	51	60	54	54	60	54	54
Engineer A																									
1	13	1	357	24	7	31	31	5	5	-	-	5	5	20	486	1	2	6	45	54	47	47	54	47	47
Senior Water/Sewerage Maintenance Man A																									
1	12	2	357	24	7	31	31	5	5	-	-	5	5	20	486	1	2	6	45	54	47	47	54	47	47
Senior Water/Sewerage Maintenance Man A																									
1	12	1	177	12	7	25	25	5	11	-	-	5	5	20	221	1	2	6	45	54	47	47	54	47	47
Senior Water/Sewerage Maintenance Man B																									
1	10	3	285	24	7	25	25	5	11	-	-	5	5	20	407	1	2	6	35	45	39	39	45	39	39
Senior Water/Sewerage Maintenance Man B																									
1	10	3	285	24	7	25	25	5	11	-	-	5	5	20	407	1	2	6	35	45	39	39	45	39	39
Senior Water/Sewerage Maintenance Man B																									
1	10	1	281	24	7	24	24	5	10	-	-	5	5	20	404	1	2	6	34	44	38	38	44	38	38
Senior Water/Sewerage Maintenance Man B																									
1	10	1	281	24	7	24	24	5	10	-	-	5	5	20	404	1	2	6	34	44	38	38	44	38	38
Senior Water/Sewerage Maintenance Man B																									
1	10	1	281	24	7	24	24	5	10	-	-	5	5	20	404	1	2	6	34	44	38	38	44	38	38
Senior Water/Sewerage Maintenance Man B																									
1	10	1	281	24	7	24	24	5	10	-	-	5	5	20	404	1	2	6	34	44	38	38	44	38	38
Senior Water/Sewerage Maintenance Man B																									
1	10	1	281	24	7	24	24	5	10	-	-	5	5	20	404	1	2	6	34	44	38	38	44	38	38
Senior Water/Sewerage Maintenance Man B																									
1	9	1	256	24	7	22	22	5	10	-	-	5	5	20	371	1	2	6	32	42	35	35	42	35	35
Computer Operator																									
1	8	4	212	24	7	21	21	5	9	-	-	5	5	20	347	1	2	6	30	39	32	32	39	32	32
Engineering Assistant B																									
1	8	1	236	24	7	21	21	5	9	-	-	5	5	20	347	1	2	6	30	39	32	32	39	32	32
Water Resources Facilities Operator A																									
1	8	1	236	24	7	21	21	5	9	-	-	5	5	20	347	1	2	6	30	39	32	32	39	32	32
Water Resources Facilities Operator A																									
1	8	1	236	24	7	21	21	5	9	-	-	5	5	20	347	1	2	6	30	39	32	32	39	32	32
Water Resources Facilities Operator A																									
1	6	5	217	12	7	19	19	5	8	-	-	5	5	20	323	1	1	3	15	20	30	30	20	30	20
Water/Sewerage Maintenance Man A																									
1	6	4	215	24	7	19	19	5	7	-	-	5	5	20	329	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	4	215	24	7	19	19	5	7	-	-	5	5	20	329	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	4	215	24	7	19	19	5	7	-	-	5	5	20	329	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	3	213	24	7	19	19	5	8	-	-	5	5	20	321	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	3	213	24	7	19	19	5	8	-	-	5	5	20	321	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	3	213	24	7	19	19	5	8	-	-	5	5	20	321	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	3	213	24	7	19	19	5	8	-	-	5	5	20	321	1	2	6	26	35	30	30	35	30	30
Water/Sewerage Maintenance Man B																									
1	6	2	212	24	7	18	18	5	7	-	-	5	5	20	319	1	2	6	26	34	29	29	34	29	29
Water/Sewerage Maintenance Man B																									
1	6	2	212	24	7	18	18	5	7	-	-	5	5	20	319	1	2	6	26	34	29	29	34	29	29

DETAILS OF SALARIES & OTHER COMPENSATIONS OF PERMANENT, CONTRACTUAL, AND CASUAL POSITIONS
 (Amounts in Thousand Pesos, Except Number of Positions)
 [X] FY 2022 (Audited); [] FY 2023 (Actual); [] FY 2024 (Estimates); [] FY 2025 (Proposal)

DEPARTMENT: CORPORATION:	TOLEDO CITY WATER DISTRICT										Separation and Retirement				Total Personnel Services (15+20+23)										
	Authorized No. of Positions (For permanent positions, based on the latest DBM-GCC-approved OSSP)	Permanent Contractual Casual	Grade	Step	Standard Allowance				Specific Purpose Allowance			Incentives and Benefits				Fixed Expenditures									
					PEBA	Clothing/Uniform Allowance	Mid-Year Bonus	Year-End Bonus	Cash Gift	BATA	Honoraria	Overtime Pay	Anniv. Bonus	Gratuity Pay		Longevity Pay	FEI	SBI	Sub-total (sum of 1 to 14)	Employees Compensation Premium (16)	Pag IBIG Contribution (17)	PHI/Health Contribution (18)	Retirement & Life Insurance Premium (19)	Sub-Total (sum 16 to 19)	Terminal Leave (21)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)		
I. SPECIFICATIONS																									
Legal Basis																									
Rate																									
Number of recipients																									
II. AMOUNT PER POSITION TITLE																									
A. Board of Directors/Trustees																									
A1. Chairman	1	1	27	1	1,507	24	6	126	129	5	196			3	3	5	20	2,021	1	1	24	170	196	198	185
A2. Vice-Chairman	1	1	11	3	281	24	6	24	26	5				3	3	5	20	394	1	1	6	35	43	57	153
A3. Members	2	2	9	2	221	24	6	20	21	5				3	3	5	20	324	1	1	5	28	36	45	320
Sub-Total	4	4			2,009	72	18	170	175	15	196			9	-	15	60	2,740	4	4	35	233	275	301	658
B. Permanent																									
B1. Office of the General Manager																									
General Manager - B	1	25	2	2	1,186	24	6	101	102	5	180			3	3	5	20	1,637	1	1	24	145	171	175	1,983
Sr Data Encoder-Controller	1	23	1	1	831	24	6	77	78	5	120			3	3	5	20	1,170	1	1	18	111	132	138	1,439
Computer Operator	1	16	1	1	300	24	6	18	38	5		7		3	3	5	20	427	1	1	4	27	33	54	515
Sub-Total	3	44			2,317	72	18	196	208	15	196			9	-	15	60	2,740	4	4	35	233	275	301	3,316
B2. Administrative & HR Department																									
Department Manager B	1	25	2	2	1,186	24	6	101	102	5	180			3	3	5	20	1,637	1	1	24	145	171	175	1,983
Division Manager B	1	23	1	1	831	24	6	77	78	5	120			3	3	5	20	1,170	1	1	18	111	132	138	1,439
Admin/Gen. Services Officer A	1	16	1	1	300	24	6	18	38	5				3	3	5	20	427	1	1	4	27	33	54	515
Procurement Asst. B	1	13	1	1	238	24	6	19	238	5				3	3	5	20	349	1	1	4	27	34	43	426
Admin Services Asst. B	1	10	3	2	242	24	6	21	22	5			15	3	3	5	20	364	1	1	5	31	38	44	446
Property/Supply Asst. A	1	9	1	1	217	24	6	20	20	5				3	3	5	20	322	1	1	5	28	35	39	397
Property/Supply Asst. B	1	8	3	2	207	24	6	19	19	5				3	3	5	20	321	1	1	5	27	34	38	392
Liaison Officer B	1	8	1	1	203	24	6	18	18	5				3	3	5	20	303	1	1	4	26	33	37	373
Storekeeper C	1	6	4	4	182	24	6	17	17	5				3	3	5	20	287	1	1	4	24	30	33	350
Admin Aide	1	4	4	3	160	24	6	15	15	5				2	2	5	20	255	1	1	4	21	27	29	311
Admin Services Aide	1	4	3	3	158	24	6	15	15	5				2	2	5	20	255	1	1	4	21	27	29	311
Driver	1	4	1	1	156	24	6	14	14	5				3	3	5	20	262	1	1	3	20	25	27	290
Tool Keeper	1	3	2	2	147	24	6	14	14	5				3	3	5	20	238	1	1	3	20	25	27	290
Utility Worker B	1	1	1	1	129	24	6	12	13	5				3	3	5	20	234	1	1	3	18	23	24	261
Sub-Total	14	14			4,355	336	84	378	420	70	300	7		42	-	70	280	6,450	17	17	91	545	669	738	7,858
B3. Finance & Accounting Department																									
Department Manager B	1	25	2	2	1,186	24	6	101	102	5	180			3	3	5	20	1,632	1	1	24	145	171	175	1,978
Division Manager B	1	23	1	1	911	24	6	77	78	5	120			3	3	5	20	1,249	1	1	14	111	138	145	1,514
Sr. Corp. Accounts Analyst	1	15	1	1	381	24	6	34	35	5				3	3	5	20	512	1	1	8	48	59	65	636
Cashier B	1	14	4	4	389	24	6	32	33	5				3	3	5	20	517	1	1	8	46	56	66	639
Corp. Budget Analyst A	1	13	3	3	313	24	6	26	30	5				3	3	5	20	433	1	1	6	38	47	55	534
Financial Planning Analyst	1	13	3	3	184	24	6	29	23	5				3	3	5	20	276	1	1	5	18	24	32	332
Cashier C	1	12	4	4	310	24	6	27	28	5				3	3	5	20	428	1	1	6	38	47	55	530
Sr. Accounting Processor	1	12	1	1	63	24	6	19	20	5				3	3	5	20	72	1	1	2	2	2	11	85
Cashiering Assistant	1	8	4	4	208	24	6	19	20	5				3	3	5	20	324	1	1	5	27	34	37	395
Accounting Processor A	1	8	4	4	209	24	6	19	20	5				3	3	5	20	316	1	1	5	27	34	37	395
Accounting Processor B	1	8	4	4	209	24	6	19	20	5				3	3	5	20	310	1	1	5	27	34	37	395
Cashiering Assistant	1	8	1	1	185	24	6	16	19	5				3	3	5	20	296	1	1	4	24	30	33	359
Administration Services Aide	1	4	1	1	156	24	6	14	15	5				3	3	5	20	251	1	1	3	21	27	27	305
Sub-Total	12	12			4,703	286	72	412	424	61	300	7		36	-	58	228	6,616	14	14	95	568	691	768	8,075
B4. Commercial Services Department																									
Department Manager B	1	25	1	1	1,186	24	6	99	101	5	180			3	3	5	20	1,629	1	1	24	142	169	175	1,973
Division Manager B	1	23	1	1	574	24	6	29	78	5	120			3	3	5	20	872	1	1	7	41	51	57	600
Utilities/Customer Svs Officer B	1	14	2	2	361	24	6	31	33	5				3	3	5	20	496	1	1	7	45	55	62	620
Utilities/Customer Svs Officer B	1	14	1	1	272	24	6	19	32	5				3	3	5	20	386	1	1	4	27	34	42	472
Utilities/Customer Svs Officer B	1	14	1	1	358	24	6	31	32	5				3	3	5	20	465	1	1	7	44	54	65	594

DETAILS OF SALARIES & OTHER COMPENSATIONS OF PERMANENT, CONTRACTUAL, AND CASUAL POSITIONS

(Amounts in Thousand Pesos, Except Number of Positions)
 [X] FY 2022 (Audited) ; [] FY 2023 (Actual) ; [] FY 2024 (Estimates) ; [] FY 2025 (Proposal)

DEPARTMENT: CORPORATION:	TOLEDO CITY WATER DISTRICT														Total Personnel Services (15+20+23)												
	Authorized No. of Positions (For permanent positions, based on the latest DBM-GOG-approved OSSP)		Standard Allowance				Specific Purpose Allowance				Incentives and Benefits					Fixed Expenditures				Separation and Retirement Benefits							
	Permanent	Casual	PESA	Clothing/Uniform Allowance	Mid-Year Bonus	Year-End Bonus	Cash Gift	RATA	Honoraria	Overtime Pay	Annk. Bonus	Gratuity Pay	Longevity Pay	PEI		SRI	Employees Compensation Insurance Premium	Pay BGC Contribution	Philhealth Contribution	Retirement & Life Insurance Premium	Sub-Total (sum 16 to 19)	Terminal Leave	Retirement Benefits (sum 21 to 22)	Sub-Total (sum 21 to 22)			
No.	Grade	Step	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	
Budget Assistant			123																								
Sub-Total			123																								123
C3. Commercial Services Department Utilities/Customer Service Asst			85																								
Sub-Total			85																								85
C4. Engineering & Operations Department Engineer/Engineering Assistant		2	68										4														72
Sub-Total		2	68										4														72
Total Contractual Positions		2	438										4														442
D. Casual D1. Program D2. Locally-Funded Project D3. Foreign-Assisted Project																											
Sub-Total																											
GRAND TOTAL		89	26,541	1,977	492	2,259	2,449	416	1,516	695	569	249	4	15	413	1,648	39,242	98	99	523	3,221	3,940	4,446		4,446	47,628	

Prepared By:

VIVA KATINA M. LIGAN
Sr. Corporate Budget Analyst

Certified Correct:

JERONTE C. BINGH
Sr. Industrial Relations Mgmt Officer A

Recommended Approval:

DELINA L. DELOS REYES
Department Manager
Admin, Finance & Accounting Services


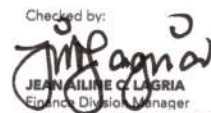


Approved by:

EDGARDO G. NICOLAS
General Manager

Date:

DETAILS OF MAINTENANCE AND OTHER OPERATING EXPENSES
(In Thousand Pesos)
Fiscal Year 2025





Department: TOLEDO CITY WATER DISTRICT					
Corporation: TOLEDO CITY WATER DISTRICT					
PARTICULARS	FY 2022 (Audited)	FY 2023 (Actual)	FY 2024 (Estimates)	FY 2025 (Proposal)	Remarks
Generation, Transmission and Distribution Expenses	32,868	32,368	31,189	34,489	
Chemical, Filtering & Laboratory Supplies Expense	1,013	1,628	1,947	2,139	
Travel Expenses	245	494	571	639	
Training & Scholarship Expenses	283	250	439	475	
Office Supplies Expense	324	402	434	511	
Medical, Dental and Laboratory Supplies	12	40	5	50	
Fuel, Oil and Lubricants	1,247	1,022	1,109	1,244	
Semi-expendable-Machinery & Equipment expenses	-	-	331	917	
Semi-Expendable Furniture, Fixtures & Books Expenses	-	-	51	84	
Other Supplies Expense	61	57	77	101	
Water	7	36	43	62	
Electricity	520	504	473	528	
Postage and Deliveries	4	4	54	41	
Telephone Expenses	260	283	485	520	
Internet Expenses	141	178	136	173	
Award, Reward, Prizes & Indemnities	316	68	147	220	
Survey Expenses	198	22	50	75	
Research & Exploration	350	821	300	500	
Confidential Expense	-	-	2	36	
Extraordinary & Miscellaneous Expense	798	854	136	100	
Legal Services	189	189	189	200	
Auditing Services	-	-	-	-	
Consultancy Services	380	-	-	-	
Other Professional Services	65	75	101	107	
Janitorial Services	42	-	-	-	
Security Services	745	1,091	1,079	1,200	
Fidelity Bond Premiums	36	34	33	104	
Insurance Expense	212	259	276	351	
Labor & Wages	438	1,663	1,604	757	
Advertising, Promotional and Marketing Expenses	-	4	12	22	
Printing Expenses	5	12	12	63	
Representation Expenses	159	107	118	125	
Rent/Lease Expenses	1,379	1,550	1,714	1,618	
Membership Dues and Cont. to Organizations	20	38	31	40	
Subscription Expenses	-	-	23	35	
Donations	-	-	-	50	
Directors and Committee Members' Fees	658	831	831	900	
Other Maintenance & Operating Expense	175	150	1,348	1,878	
Repairs and Maintenance - Plant (UPIS)	4,699	5,093	5,006	4,957	
Repairs and Maintenance - Bldgs and Other Struct	115	21	29	20	
Repairs and Maintenance - Other Machinery and Equipment	615	674	401	317	
Repairs and Maintenance - Land Transport Equip	363	391	404	437	
Repairs and Maintenance - Furnitures & Fixtures	79	62	6	14	
Impairment Loss on Accounts Receivable	129	90	100	100	
Impairment Loss on PPE	2,206	60	511	300	
Depreciation Expense	9,549	11,262	11,806	12,841	
Taxes, Duties and Licenses	918	213	199	244	
Bank Charges	14	7	59	188	
Interest Expense	4,540	4,399	4,467	5,139	
TOTAL	66,379	67,306	68,337	74,909	

Prepared by:  VIVA FATIMA M. LIGAN Sr. Corporate Budget Analyst	Checked by:  JEAN AILINE C. LAGRIA Finance Division Manager Accounting & Finance Services	Recommending Approval:  DELINA B. DELOS REYES Department Manager Accounting & Finance Services	Approved by:  EDGARDO G. NICOLAS General Manager Date: _____
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CAPITAL OUTLAYS OBLIGATIONS, BY OBJECT OF EXPENDITURES

(In Thousand Pesos)

Fiscal Year 2025

Department:					
Corporation: TOLEDO CITY WATER DISTRICT					
PARTICULARS	FY 2022 (Audited)	FY 2023 (Actual)	FY 2024 (Estimates)	FY 2025 (Proposal)	Remarks
Loans Outlay - Infrastructure	6,728	771	9,429	31,900	
Land and Land Improvements Outlay		774	5,480	863	
Infrastructure Outlay	2,417	3,793	4,893	13,986	
Buildings and Other Structures	547	279	601	100	
Machinery and Equipment Outlay	327	303	463	650	
Transportation Equipment	240	128	1,500	2,345	
Furniture and Fixtures, Books Outlay	95				
TOTAL	10,355	6,048	22,366	49,844	
Prepared by:  VIVA FATIMA M. LIGAN Sr. Corporate Budget Analyst					
Checked by:  JEAN AILINE C. LAGRIA Finance Division Manager Accounting & Finance Services					
Recommending Approval:  DELINA L. DELOS REYES Department Manager Accounting & Finance Services					
Approved by:  EDGARDO G. NICOLAS General Manager Date:					

STATEMENT OF CASH FLOWS

(In Thousand Pesos)

Fiscal Year 2025

Department: TOLEDO CITY WATER DISTRICT				
Corporation: TOLEDO CITY WATER DISTRICT				
PARTICULARS	FY 2022 (Audited)	FY 2023 (Actual)	FY 2024 (Estimates)	FY 2025 (Proposal)
I. Cash flows from operating activities				
Inflows				
Cash generated from operations	76,813	80,579	89,082	101,595
Collection of receivables	29,068	36,887	35,689	39,098
Receipt of government subsidy				
Other inflows	8,324	7,517	9,647	7,526
Outflows				
Payment of personnel services	(42,779)	(47,082)	(49,051)	(55,140)
Payment of operating expenses	(59,088)	(63,855)	(57,811)	(63,681)
Other outflows				
Net cash provided by (used in) operating activities	12,338	14,045	27,556	29,398
II. Cash flows from investing activities				
Inflows				
Proceeds from Sale of Investment Property				
Proceeds from sale/disposal of PPE				
Proceeds from Matured/Return of Investments				
Cash receipts from sale of other assets				
Other inflows				
Outflows				
Purchase of property, plant and equipment	(10,355)	(6,048)	(22,366)	(49,844)
Purchase of investment Property				
Purchase of intangible Assets				
Other outflows				
Net cash provided by (used in) investing activities	(10,355)	(6,048)	(22,366)	(49,844)
III. Cash flows from financing activities				
Inflows				
Receipts of government equity				
Proceeds from loans, bonds, notes	9,561	8,284	6,000	31,900
Other inflows				
Outflows				
Payment of Long-Term Liabilities	(3,703)	(3,050)	(2,575)	(3,424)
Redemption of Bills/Bonds Issued				
Payment of Interest Expense	(5,501)	(4,399)	(4,467)	(5,139)
Dividends payment				
Other outflows	(1,900)	(4,783)	(8,697)	(5,691)
Net cash provided by (used in) financing activities	(1,543)	(3,948)	(9,738)	17,646
Net increase/(decrease) in cash and cash equivalents	440	4,049	(4,548)	(2,800)
Cash and cash equivalents, beginning of the year	7,081	7,521	11,570	7,022
Cash and cash equivalents, end of the year	7,521	11,570	7,022	4,222

Prepared by:


VIVA FATIMA M. LIGAN
 Sr. Corporate Budget Analyst

Checked by:


JEAN ALINE C. LAGRIA
 Finance Division Manager
 Accounting & Finance Services

Recommending Approval:


DELINA L. DELOS REYES
 Department Manager
 Accounting & Finance Services

Approved by:


EDGARDO G. NICOLAS
 General Manager
 Date:



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📍 Sergio Osmena St.
Brgy. Sangi, Toledo City
6038 Cebu, Philippines

ANNEX A

CERTIFICATION UNDER OATH




I, Edgardo G. Nicolas, of legal age, as the General Manager of Toledo City Water District certify that:

- 1) Toledo City Water District has prepared the necessary Program of Works, Detailed Estimates, and Detailed Engineering Design for the project, in accordance with the design, plan, specifications, and such other standards and policies of the National Government.
- 2) The following are the projects of Toledo City Water District:
 - a. Replacement of Dilapidated Transmission and Distribution Pipelines in Central Section
 - b. Clustering and Transferring of Water Meters in Central Section
 - c. Rehabilitation of Cylindrical Steel Tank @ Brgy. DAS, Toledo City
 - d. Pipeline Expansion from Mainggit Spring source to Purok 6, Casili, Mainggit, Toledo City
 - e. Water Service Connections at South Central and North Section (Pro-People Project Phase 2)
 - f. Replacement and Rerouting of Pipelines from Tubod to Sitio Angkay
 - g. Replacement and Rerouting of Pipelines from Tuned Pump Station to Upper Tunnel
 - h. Installation of Booster Pump in Tunnel with tank and powerline
 - i. Installation of Booster Pump in Tubod with tank and powerline
 - j. Rehabilitation of Pump Station (WSP Program)
 - k. Improvement of Supply in North Section
 - l. Counterpart of VEI Project
 - m. Counterpart of PEWUP Project

The projects are readily implementable within the prescribed timelines and that there are no issued related to the site/land title, including informal settlers thereon and right of way acquisition.

- 3) Toledo City Water District has complied with the standards prescribed by the appropriate agencies and has secured all the necessary clearances of Certification from the same agencies before implementation of the projects e.g. environmental clearance; and



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 6038 Cebu, Philippines

4) The location, area, or site of the project(s) is not; (a) a privately-owned land/lot and (2) included in the critical geo-hazard areas or no-build zones identified and/or certified by the Mines and Geoscience Bureau hazard map.

IN WITNESS WHEREOF, I have hereunto affixed my signature this DEC 12 2024 at TOLEDO CITY, Philippines.



EDGARDO G. NICOLAS

Affiant

UMID CEN-0063-8066817-5

SUBSCRIBED AND SWORN to before me this DEC 12 2024 day of TOLEDO CITY, Philippines.

Doc. No. 175
 Page No. 96
 Book No. 55
 Series of 2024


ATTY. EMMANUEL G. BIRAO
 Commission No. 111-2023-T valid until Dec. 31, 2024
 Notary Public for Toledo City
 and for the Municipalities of Balamban, Asturias,
 Tuburan, Tabuelan, Pitanunguan and Aloguinsan
 Roll No. 63505
 PTR No. 1018899, January 3, 2024, Toledo City
 IBP No. 325759, January 2, 2024, Cebu Province
 MCLE Compliance No. 171-0013582 - Until 14 Apr 25
 Room 6, 2nd Flr., BC&C Bldg., Sta. Cruz, Balamban,
 Cebu, Philippines 6041



TOLEDO CITY WATER DISTRICT

Sangi Riverside, Toledo City
Tel. Nos. 0(32) 467 8544/ 467 8533/ 467 9449
Telefax: 0(32) 467 8533

BOARD OF DIRECTORS

Board Resolution No. 07 -2023

RESOLUTION APPROVING THE 2023-2025 PROGRAM OF WORKS FOR THE CAPEX PROJECTS TO BE IMPLEMENTED IN THE TOTAL AMOUNT OF NINETY-THREE MILLION PESOS (PHP 93,000,000.00) TO BE FUNDED FROM LANDBANK OF THE PHILIPPINES LOAN PACKAGE

WHEREAS, Toledo City Water District availed of a Loan offered by Landbank of the Philippines in the amount of Ninety-Three Million Pesos (Php 93,000,000.00) for the implementation of TCWD Projects;

WHEREAS, the implementation of these CAPEX Projects for the year 2023-2025 is necessary for the reduction of non-revenue water, increase production capacity, and improve operational efficiency;

Year	Scope/Details of Project	Amount
2023	Well Construction and installation of transmission & distribution of pipelines at Barangay Poog	10,000,000.00
2023	Well Construction and installation of transmission & distribution of pipelines at Barangay DAS	10,000,000.00
2023	Well Construction and installation of transmission & distribution of pipelines at Sitio Apid, Brgy. Cantabaco	10,000,000.00
2024	Replacement of dilapidated transmission and distribution pipelines - Central Section	25,000,000.00
2024	Well Construction and installation of transmission & distribution of pipelines at Brgy. Calong-Calong	6,000,000.00
2024	Well Construction and installation of transmission & distribution of pipelines at Brgy. Tubod	10,000,000.00
2025	Clustering and Transferring of Water Meters - Central Section	10,000,000.00
2025	Well Construction and installation of transmission & distribution of pipelines at Barangay Sangi	6,000,000.00
2025	Well Construction and installation of transmission & distribution of pipelines at Barangay Ibo	6,000,000.00
	TOTAL	93,000,000.00

RESOLVED, as it is hereby **RESOLVED,** to approve the Program of Works for the CAPEX Projects to be implemented in the total amount of Ninety-Three Million Pesos (Php 93,000,000.00) to be funded from the Landbank of the Philippines Loan Package;

APPROVED UNANIMOUSLY. January 17, 2023. Toledo City.

CERTIFICATION

I hereby certify that the above resolution was passed during the Special Board meeting of the TCWD Board of Directors on January 17, 2023 held at the CEBECO Board Room, Sipaway, Toledo City and that the same is made part of the minutes of the said meeting.


LEAH G. DIAZ
BOD, Corporate Secretary

Approved:



VIRGILIO C. FORTICH JR.
BOD, Vice Chair



OSCAR A. REYES
BOD, Chair



CECILIO T. UY
BOD, Member



JULIUS G. POLOYAPOY
BOD, Member

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
LWD : TOLEDO CITY WATER DISTRICT

(In Thousand Pesos)
 As of October 31, 2024

Particulars	Approved Budget				Budget Utilization	Disbursements	Unutilized Budget 7=(4-5)	BALANCES				
	Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue 4=[2+(-)3]	3				5	6	8	Unpaid Utilizations (10-15) = (17+18)	
											2	3
1	2	3	4=[2+(-)3]	5	6	7=(4-5)	8	9				
General Administrative & Support												
PS	14,221	433	14,654	9,981	9,001	4,673	981					
MOOE	3,784	155	3,939	2,548	2,500	1,391	48					
FE			0			0	0					
CO			0			0	0					
Sub-total	18,005	588	18,593	12,529	11,501	6,064	1,029	0				
Support to Operations												
PS	8,799	311	9,110	6,822	6,151	2,289	670					
MOOE	662	-129	533	418	371	115	47					
FE	8,171	-80	8,091	5,967	5,967	2,124	0					
CO			0			0	0					
Sub-total	17,633	102	17,735	13,207	12,490	4,528	717	0				
Operations												
PS	29,971	1,322	31,293	23,949	21,597	7,344	0					
MOOE	69,062	-737	68,325	44,188	43,138	24,137	2,353					
FE			0			0	1,049					
CO	54,343	8,037	62,379	21,233	14,898	0	0					
Sub-total	153,375	8,622	161,997	89,370	79,633	31,481	3,402	0				
Totals												
PS	52,992	2,066	55,058	40,752	36,749	14,305	4,004	0				
MOOE	73,508	-711	72,797	47,154	46,010	25,643	1,145	0				
FE	8,171	-80	8,091	5,967	5,967	2,124	0	0				
CO	54,343	8,037	62,379	21,233	14,898	0	0	0				
Grand Total	189,014	9,312	198,326	115,106	103,623	42,073	5,148	0				

Prepared by:

VIVA FATIMA M. LIGAN
 Sr. Corporate Budget Analyst

Checked by:

JEANALINE C. LAGRIA
 Finance Division Manager
 Accounting & Finance Services

Recommending Approval:

DELINA L. DELOS REYES
 Department Manager
 Finance Services

Approved by:

EDGARDO G. NICOLAS
 General Manager
 Date:

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
LWD : TOLEDO CITY WATER DISTRICT
(In Thousand Pesos)
FY 2023

Particulars	Approved Budget				Budget Utilization	Disbursements	Unutilized Budget 7=(4-5)	BALANCES					
	Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue 4=[2+(-)3]	2				3	5	6	7=(4-5)	BALANCES	
												Due and Demandable / Accounts Payable	Unpaid Utilizations (10-15) = (17+18)
	2	3	4=[2+(-)3]	5	6	7=(4-5)	8	9					
1													
General Administrative & Support													
PS	13,085	184	13,269	12,816	11,560	452	1,256						
MOOE	3,241	143	3,383	2,705	2,339	678	365						
FE			0			0	0						
CO			0			0	0						
Sub-total	16,326	326	16,652	15,521	13,900	1,131	1,621	0					
Support to Operations													
PS	8,652	121	8,773	8,772	7,916	0	856						
MOOE	792	-155	637	536	494	101	42						
FE	7,827		7,827	7,457	7,457	370	0						
CO			0			0	0						
Sub-total	17,271	-34	17,237	16,766	15,868	470	898	0					
Operations													
PS	29,797	1,050	30,846	30,608	27,605	239	3,003						
MOOE	72,294	-519	71,775	59,056	43,914	12,718	15,142						
FE			0			0	0						
CO	27,800	325	28,125	8,195	6,048	19,930	2,147						
Sub-total	129,891	855	130,746	97,859	77,567	32,887	20,292	0					
Totals													
PS	51,534	1,354	52,888	52,196	47,082	691	5,115						
MOOE	76,327	-532	75,795	62,297	46,748	13,498	15,549						
FE	7,827	0	7,827	7,457	7,457	370	0						
CO	27,800	325	28,125	8,195	6,048	19,930	2,147						
Grand Total	163,487	1,147	164,635	130,147	107,335	34,488	22,811	0					

Prepared by: **VIVA FATIMA M. LIGAN**
Sr. Corporate Budget Analyst

Checked by: **JENNIFER C. LAGRIA**
Finance Division Manager
Accounting & Finance Services

Recommending Approval: **DELINA L. DELOS REYES**
Department Manager
Finance Services

Approved by: **EDGARDO G. NICOLAS**
General Manager
Date:

STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES
LWD : TOLEDO CITY WATER DISTRICT


(In Thousand Pesos)
 FY 2022

Particulars	Approved Budget				Budget Utilization	Disbursements	Unused Budget 7=(4-5)	BALANCES				
	Approved Budgeted Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue 4=(2+(1-3))	3				5	6	8	Unpaid Utilizations (10-15) = (17+18)	
											2	9
1												
General Administrative & Support												
PS	11,770		11,770		11,651	10,676	118	975				
MOOE	5,846	152	5,998		4,182	4,085	1,816	97				
FE			0		0		0	0				
CO			0		0		0	0				
Sub-total	17,616	152	17,768		15,833	14,761	1,935	1,072	0			
Support to Operations												
PS	9,296		9,296		9,036	8,281	260	755				
MOOE	7,289	1,321	8,610		8,510	8,510	100	0				
FE			0		0		0	0				
CO			0		0		0	0				
Sub-total	16,586	1,321	17,907		17,546	16,791	360	755	0			
Operations												
PS	27,833	96	27,929		27,930	26,718	-	1,211				
MOOE	53,385	8,748	62,133		58,443	39,770	3,690	18,673				
FE			0		0		0	0				
CO	32,104	85	32,189		12,054	10,355	20,135	1,700				
Sub-total	113,323	8,929	122,251		98,426	76,843	23,825	21,584	0			
Totals												
PS	48,899	96	48,995		48,617	45,675	378	2,942	0			
MOOE	59,231	8,900	68,131		62,625	43,855	5,507	18,770	0			
FE	7,289	1,321	8,610		8,510	8,510	100	0	0			
CO	32,104	85	32,189		12,054	10,355	20,135	1,700	0			
Grand Total	147,524	10,402	157,926		131,806	108,395	26,120	23,411	0			

Prepared by:


VIVA ESTINA M. LIGAN
 Sr. Corporate Budget Analyst

Checked by:


JEAN AILENE C. LAGRIA
 Finance Division Manager
 Accounting & Finance Services

Recommending Approval:


DELINA L. DELOS REYES
 Department Manager
 Finance Services

Approved by:


EGGARIDO G. NICOLAS
 General Manager
 Date:

BUDGET OF EXPENDITURES AND SOURCES OF FINANCING
LWD : TOLEDO CITY WATER DISTRICT
(In Thousand Pesos)
Fiscal Year 2025

PARTICULARS	Account Code	FY 2022 (Audited)	FY 2023 (Actual)	FY 2024 (Proposal)	FY 2025 (Proposal)
I. Beginning Cash Balance	101	7,081	7,521	11,570	7,022
II. Receipts					
Internal Sources					
1 Waterworks System Fees	40202090	105,881	117,466	124,771	140,693
2 Interest Income	40202210	6	8	13	14
3 Fines and Penalties	4202230	3,522	3,773	2,593	2,076
4 Miscellaneous Income	40202990	3,717	2,617	4,180	4,067
5 Other Business Income	40202990	993	1,119	2,862	1,368
External Sources					
1 Subsidy from NGAs					
2 Subsidy from LGUs					
3 Borrowings	20102040	9,561	8,284	6,000	31,900
Total Receipts		123,680	133,267	140,418	180,119
III. Expenditures					
General Administrative and Support					
Personnel Services					
Salaries and Wages - Regular	50101	5,530	6,351	6,988	8,073
Other Compensation	50102	2,090	2,737	2,831	3,038
Personnel Benefits Contribution	50103	718	856	1,024	1,110
Other Personnel Benefits	50104	218	338	353	644
MOOE					
Travelling Expenses	50201	245	494	571	639
Training and Scholarship Expenses	50202	283	250	439	475
Communication Expenses	50205	387	446	676	733
Awards/Rewards, Prizes and Indemnities	50206	206	64	200	220
Professional Services	50211	405	264	289	307
General Services	50212	548	583	830	1,100
Taxes, Insurance Premiums and Other Fees	50215	1,381	447	486	698
Financial Expenses	50301				
Capital Outlays					
TOTAL GAS		12,010	12,830	14,689	17,036
Support to Operations					
Personnel Services					
Salaries and Wages - Regular	50101	3,903	4,345	4,326	4,998
Other Compensation	50102	1,475	1,873	1,753	1,881
Personnel Benefits Contribution	50103	507	586	634	688
Other Personnel Benefits	50104	154	231	219	399
MOOE					
Utilities Expenses	50204	475	494	465	546
Financial Expenses	50301	11,104	12,232	15,738	14,254
Capital Outlays					
Land	10601	-	774	5,480	863
Buildings and Other Structures	10604	547	279	601	100
Furniture, Fixtures and Books	10607	95			
TOTAL STO		18,261	20,815	29,215	23,728
Operations					
Personnel Services					
Salaries and Wages - Regular	50101	18,216	18,384	19,300	21,529
Other Compensation	50102	6,885	7,923	7,819	8,101
Personnel Benefits Contribution	50103	2,364	2,479	2,829	2,961
Other Personnel Benefits	50104	719	979	975	1,718
MOOE					
Supplies and Materials Expenses	50203	4,079	4,272	4,825	8,138
Survey, Research, Exploration and Development Expenses	50207	546	22	350	575
Generation, Transmission and Distribution Expenses	50209	27,314	29,247	27,494	31,586
Confidential, Intelligence and Extraordinary Expenses	50210	798	854	138	136
Repairs & Maintenance	50213	4,091	3,946	3,894	5,745
Labor & Wages	50216	407	1,597	1,571	757
Other Maintenance and Operating Expenses	50299	2,622	2,799	4,271	4,732
Payment of Payables		15,215	18,077	11,312	7,295
Financial Expenses	50301				
Capital Outlays					
Infrastructure Assets	10603	9,145	4,564	14,322	45,886
Machinery and Equipment	10605	327	303	463	650
Transportation Equipment	10606	240	128	1,500	2,345
TOTAL OPERATIONS		92,969	95,574	101,062	142,154
Total Expenditures		123,240	129,218	144,966	182,919
IV. Ending Balance		7,521	11,570	7,022	4,222

Prepared by:


VIVA FATIMA M. LIGAN
Sr. Corporate Budget Analyst

Checked by:


JEANAILNE C. LAGRIA
Finance Division Manager
Accounting & Finance Services

Recommending Approval:


DELINA L. DELOS REYES
Department Manager
Accounting & Finance Services

Approved by:


EDGARDO G. NICOLAS
General Manager
Date:

